



Membership Committee

Shelley L. Stinson | Chair

Meeting Notes

Date: May 21, 2025,

Time: 10:00 AM - 11:00 AM

Physical Location(s)	Remote Address	Landline Access
<ul style="list-style-type: none"> 1100 San Leandro (Creekside), Zoom 6425 Christie Emeryville 94608 1001 83rd Ave. Apt.203, Oakland 94621 280 Lenox Ave Apt. E Oakland 94610 2612 Roosevelt Avenue, Richmond 94804 	<p>Click Here</p> <p>Zoom Meeting ID: 884 0000 4876</p> <p>Passcode: 2000</p>	<p>To call into the meeting:</p> <ul style="list-style-type: none"> USA 636 651 3128 US Toll USA 877 411 9748 US Toll-free <p>Conference code: 657145</p>

According to Brown Act requirements, the meeting did not meet quorum.

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

Planning Council Goals:

- Advance in Alameda and Contra Costa Counties commitment to “Getting to Zero”.
- OTGA meets HRSA mandate to make allocation recommendations that align with the epidemiological data.
- Provide data driven recruitment and retention efforts that are reflective of the epidemiology in the TGA.

10:00 AM	Call to Order <ul style="list-style-type: none"> a. Moment of Silence b. Read the Mission Statement c. Introduction d. Agenda Review and Approval e. Review and approve the previous Meeting Notes
10:15 AM	Workplan Benchmarks and Deadlines
10:30 AM	Mandated Categories
10:40 AM	Onboarding Updates
11:00 AM	Announcements & Adjournment

GROUP NORMS:

1. Be a welcoming body to all.



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2. Respect each other as leaders.
3. Exhibit patience with each other.
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone's effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The Vibe Monitor (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.