

## Executive Committee Agenda

Shelley Stinson and Bryan Harris | Co-Chairs

### Agenda

**Date:** May 14, 2025 **Time:** 10:00 AM – 12:00 PM

Physical Location(s)	Remote Address	Landline Access
<ul style="list-style-type: none"> <li>1100 San Leandro Blvd, 1<sup>st</sup> Floor, Oak Room, San Leandro (Creekside)</li> <li>2612 Roosevelt Avenue, Richmond 94804</li> <li>6425 Christie Emeryville 94608</li> </ul>	Click <a href="#">Here</a> <b>Zoom Meeting ID:</b> 893 2786 0717 <b>Passcode:</b> 2000	<b>To call into the meeting:</b> <ul style="list-style-type: none"> <li>USA 636 651 3128 US Toll</li> <li>USA 877 411 9748 US Toll-free</li> </ul> Conference code: 657145

**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

#### Planning Council Goals:

- Advance in Alameda and Contra Costa Counties commitment to “Getting to Zero”.
- OTGA meets HRSA mandate to make allocation recommendations that align with the epidemiological data.
- Provide data driven recruitment and retention efforts that are reflective of the epidemiology in the TGA.

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| <b>I. Call To Order</b> <ul style="list-style-type: none"> <li>a. Moment of Silence</li> <li>b. Mission Statement</li> <li>c. Introductions</li> <li>d. Agenda review and approval</li> <li>e. Review and approve the previous meeting notes</li> </ul>  | <b>10:00 AM</b> |
| <b>II. Membership Check In</b>   |                 |
| <b>III. Recommended Agenda for May Planning Council Agenda</b> <ul style="list-style-type: none"> <li>a. Membership / Recruitment Strategy</li> <li>b. Workplan Benchmarks and Deadlines</li> <li>c. California Planning Group</li> <li>d. Recipient Report</li> <li>e. Epidemiology Report</li> </ul> | <b>10:30 AM</b> |
| <b>IV. SOP Review</b> <ul style="list-style-type: none"> <li>• Grievance</li> </ul>  | <b>11:00 AM</b> |
| <b>V. Work Plan</b>  |                 |
| <b>VI. Bylaws Update: Article V</b>  |                 |
| <b>VII. Staff Report</b> <ul style="list-style-type: none"> <li>• Committee evaluation</li> </ul>  |                 |

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- Attendance update
- Change the Planning Council November meeting date to the week prior.

### **VIII. Announcements**

### **IX. Evaluation (click [here](#)) and Adjourn**

**12:00 PM**

