

Planning, Priorities, and Allocations Committee Meeting

Chair: Bryan Harris | Vice-Chair: Shelley Stinson

Agenda

Date: Thursday, May 1, 2025, **Time:** 1:00 PM - 3:00 PM

Physical Location(s)	Remote Address	Landline Access
<ul style="list-style-type: none"> • ACPHD 1100 San Leandro Blvd, Eucalyptus Room, San Leandro, CA 94577 • 2612 Roosevelt Ave., Richmond 94804 • 1001 83rd Ave. Apt.203, Oakland 94621 • 1616 Capitol Ave., Sacramento 95814 • 2500 Bates Ave. Suite B, Concord 94520 • 280 Lenox Ave Apt. E Oakland 94610 • 2726 Aborn Rd San Jose 95121 • 6425 Christie, Emeryville 94608 • 5345 Shafter Ave, Oakland, CA 94618 	<p>Click Here Zoom Meeting ID: 872 8314 4785 Passcode: 2000</p>	<p>To call into the meeting:</p> <ul style="list-style-type: none"> • USA 636 651 3128 US Toll • USA 877 411 9748 US Toll-free <p>Conference code: 657145</p>

Mission Statement: the OTGA Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa counties that are inclusive, equitable, compassionate, and respectful of human rights.

Planning Council Goals:

- Advance in Alameda and Contra Costa Counties commitment to “Getting to Zero”.
- OTGA meets HRSA mandate to make allocation recommendations that align with the epidemiological data.
- Provide data driven recruitment and retention efforts that are reflective of the epidemiology in the TGA.

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| I. | Call to Order | 1:00 PM |
| | <ul style="list-style-type: none"> a. Welcome with the Moment of Silence b. Introductions, member check-in, and Quorum confirmation c. Mission Statement | |
| II. | Agenda Review & Approval | |
| III. | Review and Approval of the most recent meeting notes | |
| IV. | Public Comment on Agendized Items | 1:30 PM |
| V. | Nominations | |
| VI. | Build understanding of Service Categories | |
| VII. | Reallocations | |
| VIII. | SOP | |
| IX. | Client Satisfaction Survey Update | 1:45 PM |
| X. | General Public Comment | |
| XI. | Announcements | |

XII. Evaluation (click [here](#)) and Adjourn

3:00 PM



GROUP NORMS:

1. Be a welcoming body to all.
2. Respect each other as leaders.
3. Exhibit patience with each other.
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/eyes, ears, head, & heart.
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone's effort & time is valued.
11. Consciously arrive on same agenda as others.
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.