



Membership Committee
Shelley L. Stinson | Chair

Meeting Notes

Date: March 19, 2025

Time: 10:00 AM - 11:00 AM

Physical Location(s)	Remote Address	Landline Access
<ul style="list-style-type: none"> 1100 San Leandro (Creekside), Zoom 6425 Christie Emeryville 94608 1001 83rd Ave. Apt.203, Oakland 94621 929 Lexington Ave, El Cerrito 94530 280 Lenox Ave Apt. E Oakland 94610 	<p>Click Here</p> <p>Zoom Meeting ID: 884 0000 4876</p> <p>Passcode: 2000</p>	<p>To call into the meeting:</p> <ul style="list-style-type: none"> USA 636 651 3128 US Toll USA 877 411 9748 US Toll-free <p>Conference code: 657145</p>

In person = IP | Remote = R | Excused = E

Present: Diana D. (R), Shelley S. (R), Angel D. (R), Bryan (R)

Staff: Camisha N. (R), Dot T. (R), Leah J. (R), Nancy C. (R)

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

Planning Council Goals:

- Advance in Alameda and Contra Costa Counties commitment to “Getting to Zero”.
- OTGA meets HRSA mandate to make allocation recommendations that align with the epidemiological data.
- Provide data driven recruitment and retention efforts that are reflective of the epidemiology in the TGA.

10:00 AM	<p>Call to Order- 10:07</p> <ul style="list-style-type: none"> a. Moment of Silence b. Read the Mission Statement c. Introduction d. Agenda Review and Approval <ul style="list-style-type: none"> Motion: Bryan Second: Angel Status: Approved e. Review and approve March Meeting Notes <ul style="list-style-type: none"> Motion: Bryan Second: Angel Status: Approved
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	Action: Correct the spelling of Bryan's name under the attendance section and CHAMPS under the recruitment section.
10:15 AM	<p>Workplan Benchmarks and Deadlines</p> <p>The committee reviewed their workplan but felt they needed more time. A vote was made for the members to review and make any necessary recommendations or edits by the next meeting.</p> <p>Motion: Shelley Second: Bryan Status: Approved</p>
10:30 AM	<p>Nominations</p> <p>Shelley was nominated as chair for the Membership.</p> <p>Motion: Diana Second: Angel Status: Approved</p>
10:40 AM	<p>Onboarding Update- Four potential new members</p> <p>The staff informed the committee about the status of each applicant during the council's Winter Break. Due to various reasons, one applicant remained in the onboarding process and interviewed with the Membership Committee after they returned from the break. Rob N. was interviewed and accepted to join the Planning Council. He is currently signing onboarding documents and is scheduled to attend orientation in the next few weeks.</p>
10:50 AM	<p>Recruitment Updates</p> <p>Staff shared the demographics sheet for mandated seats and discussed vacant seats, possible recruitment activities to attend, and the financial limitations the Planning Council faces regarding incentives to attract more members.</p>
11:00 AM	<p>Announcements & Adjournment</p> <p>The staff presented the updated OTGA Planning Council application along with the new additions to it.</p>