

Quality Services Committee Meeting

Judy E. & Megan C. | Chair and Vice-Chair

Meeting Notes

Date: October 21, 2024

Time: 1:00 pm - 3:00 pm

Physical Location(s)	Remote Address	Landline Access
<ul style="list-style-type: none"> 1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside) Room 402, Public Health 6425 Christie Emeryville 94608 2500 Bates, Suite B, Concord, 94520 	<p>Click Here</p> <p>Zoom Meeting ID: 896 7169 0793</p> <p>Passcode: 247322</p>	<p>To call into the meeting:</p> <ul style="list-style-type: none"> USA 636 651 3128 US Toll USA 877 411 9748 US Toll-free <p>Conference code: 657145</p>

In person = IP | Remote = R

Present: Natalie W. (IP), Megan C. (IP), Shelley S. (R), Judy E. (IP), Ji-Sook O. (R), Roger A-C. (R)

Not Present: Damon P. (E), Duran R. (NP)

Staff: Camisha N. (IP), Leah J. (IP), Dot T. (R), Stephanie C. (R), Nancy C. (R)

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

- I. **Call to Order- 1:09** 1:00
 - a. Moment of Silence
 - b. Read Mission Statement
 - c. Introductions and Roll Call
- II. **Review and Approve Agenda**

Motion: Megan

Second: Judy

Status: Approved
- III. **Review and Approve minutes from September meeting**

Motion: Megan

Second: Judy

Status: Approved
- IV. **Workplan Review** 1:15



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The committee members reviewed and confirmed they are on track with their final tasks for the year. Megan and Judy informed the committee that they will continue with the Standards of Care next year.

V. Final AAM Presentation Prep

Megan and Roger provided a draft walk-through of the AAM presentation, which will be delivered at the final Planning Council meeting on November 20th. This allowed the group to suggest any necessary changes for each slide during the meeting. The staff, along with Megan and Roger, will refine the additional slides leading up to the Planning Council meeting.

VI. Member Spotlight – Judy and Megan

2:53

Megan and Judy shared their stories of how they became interested in HIV/AIDS work.

VII. Announcements, [Evaluation](#)

VIII. Adjourn- 3:06

3:00