

People Living with HIV & AIDS
Chair: Diana D. | Co-Chair: Bryan H.

Meeting Notes

Date: Tuesday, November 5, 2024, **Time:** 1:00 pm-3:00 pm

Physical Location(s)	Remote Access	Landline Access
<ul style="list-style-type: none"> • ACPHD 1100 San Leandro Blvd, Oak Room, San Leandro, CA 94577 • 2612 Roosevelt Ave., Richmond CA 94804 • 5345 Shafter Avenue, Oakland 94618 • 1001 83rd Ave. Apt.203, Oakland 94621 • 20961 Tabua Court Hayward 94541 	Click Here Zoom Meeting ID: 879 4864 1952 Passcode: 2000	To call into the meeting: <ul style="list-style-type: none"> • USA 636 651 3128 US Toll • USA 877 411 9748 US Toll-free Conference code: 657145

In person = IP | Remote = R

Present: Diana D. (IP), Bryan H. (R), Nilda R. (R), Felecia G. (R)

Not Present: Barbara G-A. (NP)

Staff: Camisha N. (IP), Georgia S. (R), Leah J. (IP)

Mission: The People Living With HIV/AIDS (PLWHA) committee of the Oakland Transitional Grant Area (OTGA) Planning Council will represent persons living with HIV/AIDS, especially those that receive Ryan White Services. We will educate, identify, and assist in the recruitment for the OTGA Planning Council from PLWHA that are members of under-served and/or under-represented populations. We will assist the OTGA Planning Council in assessing gaps in services for PLWHA to enhance health outcomes. We will strive to address the issues of diversity in our membership and ensure that every meeting is a safe space.

Old Business- (October 2024)

Motion	Second	Discussion	Status
Review and approve agenda - Bryan	Diana		Approved
Review and approve recent minutes - Bryan	Diana		Approved

Call to Order- 1:20

1:00 pm

- Welcome with the Moment of Silence
- Introductions, member check-in, and a Quorum confirmation
- Read Mission Statement

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A. Review and Approve Agenda

Motion: Bryan

Second: Diana

Status: Approved

B. Review and Approve minutes from the prior meeting

Motion: Bryan

Second: Diana

Status: Approved

C. Public Comment for Agendized Items

D. Recap of Long-term Survivors Town Hall Event

The committee reflected on the success of the recent Townhall event, highlighting some of their favorite moments, the amazing attendance, and the swag that was passed out at the end of the event. For next year, the chairs want to record the event and develop an outreach plan to attract a younger generation of guests. OHC staff suggested recruiting at Highland Hospital, Children's hospital, teen clinics, the Rainbow Center in Richmond, the LGBTQ Community Center on Lake Shore, and CAPS at UCFS. Bryan will introduce the Director of the Rainbow Center (Concord) to the staff via email. Diana will reach out to Shelley and Felecia for recruitment strategies and has instructed the staff to email flyers to East Bay Getting to Zero for inclusion in their newsletter. The committee will also work on a recruitment flyer specifically targeting the younger generation.

Actions planned for next year include a town hall event scheduled for June 5, 2025 in the Workplan. To prepare for this event, the committee will finalize the time, consider possible incentives for the panelists, and explore transportation options for guests and members of OTGA to increase participation.

PLWHA will create their own outreach flyer, and staff will confirm whether individuals from other counties can attend. Diana mentioned that Ms. Billie is interested in attending, but she resides in San Francisco.

E. Workplan for 2025

Actions: Add Item 1.B - "Integrate Results from the Annual Consumer Survey and Triannual Needs Assessment to Inform Activities" - Bryan confirmed that PLWHA do not evaluate the Triannual Consumer Survey results; this responsibility lies with PPAC. Additionally, the survey was not completed in 2024. Diana mentioned that two individuals living with HIV should collaborate with the Office of Healthcare (OHC) staff on the Consumer Survey. Staff clarified that the conversation was discussed in one of the Executive Committee meetings, and a motion was made to resume the conversation once the council returns from Winter Break.

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Item 1.C - Integrate results from the Resource Inventory and AAM to inform consumer leadership on the Planning Council” – QSC is responsible for the Resource Inventory and AAM annually. The chairs remembered a Part C member should attend the PLWHA meetings to provide input on the data, but the next steps were not mentioned.

Item 17. C - “Participates in annual Pride and other events held by PLWHA and full PC membership to identify or cultivate new members.” - The chairs added “want to add cultivate youth transgender population” to this item. Next year, the committee will decide if they want to have their own table at Pride, or partner with OTGA.

There was a discussion about nominations and the eligibility requirements for the positions of Chair and Co-Chair. Diana offered the Chair position to Bryan, and she accepted the role of Vice Chair. As a result, Bryan will step down as Chair of the PPAC. Diana will also follow up with Nilda regarding her plans to attend the PLWHA meeting in 2025.

F. General Public Comment 2:40 pm

G. Announcements

The staff has requested that the committee add the topic of business cards to the agenda for the first meeting in 2025. This discussion was previously postponed due to preparations for the town hall event. The current logo needs updating, as the image appears blurry when enlarged. Additionally, there are ongoing discussions regarding outreach materials and swag including the logo of the OTGA Planning Council.

The chairs are considering modifying the design by removing the logos and instead writing out "OTGA Planning Council" and "PLWHA Committee." The staff will include this topic on the PLWHA agenda and create mock-ups to present at the first meeting in 2025.

H. Evaluation (click [here](#)) & Adjourn- 3:05 3:00 pm