



## Membership Committee

Shelley L. Stinson | Chair

### Meeting Notes

**Date:** October 16, 2024

**Time:** 10:00 AM - 11:00 AM

Physical Location(s)	Remote Address	Landline Access
<ul style="list-style-type: none"> <li>1100 San Leandro (Creekside), Zoom</li> <li>6425 Christie Emeryville 94608</li> <li>1001 83rd Ave. Apt.203, Oakland 94621</li> <li>901 Nevin Ave Richmond 94801</li> <li>929 Lexington Ave, El Cerrito 94530</li> <li>2612 Roosevelt Avenue, Richmond 94804</li> <li>7633 Greenly Drive, Oakland 94605</li> </ul>	<p>Click <a href="#">Here</a></p> <p><b>Zoom Meeting ID:</b> 884 0000 4876</p> <p><b>Passcode:</b> 2000</p>	<p><b>To call into the meeting:</b></p> <ul style="list-style-type: none"> <li>USA 636 651 3128 US Toll</li> <li>USA 877 411 9748 US Toll-free</li> </ul> <p>Conference code: 657145</p>

**In person = IP | Remote = R | Excused = E**

**Present:** Shelley S. (R), Angel D. (R), Judy E. (R), Diana D. (R), Dione L. (R)

**Not Present:** Bryan H. (E)

**Staff:** : Staff: Leah J. (R), Camisha N. (R), Nancy C. (R)

**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

10:00 AM	<p><b>Call to Order- 10:08am</b></p> <ol style="list-style-type: none"> <li>Moment of Silence</li> <li>Read the Mission Statement</li> <li>Introduction</li> <li>Agenda Review and Approval</li> </ol> <p>Motion: Dione</p> <p>Second: Angel</p> <p>Status: Approved</p> <ol style="list-style-type: none"> <li>Review and approve September Meeting Notes</li> </ol> <p>Motion: Shelley</p> <p>Second: Judy</p> <p>Status: Approved</p> <p>Action: Correction the spelling of Aliaa's name and Contra Costa.</p>
10:15 AM	<b>Workplan Benchmarks and Deadlines</b>

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The committee reviewed their work plan for the remainder of the year.

The members reviewed the quarterly report of the Planning Council Body Reflectiveness Table. They examined the list of vacant chair positions and explored strategies to fill them, prioritizing the recruitment of more youth. Judy suggested adding a focus on transgender individuals to the recruitment efforts. The members agreed on the importance of bringing in more members to fill the remaining vacant seats.

Action: Staff will work on unlocking the existing spreadsheet or creating a new one that accurately reflects the Planning Council members, the seats they occupy, and the currently vacant positions. Shelley will send a polite reminder via email to all OTGA Planning Council members who are not currently on a committee, urging them to select a subcommittee as soon as possible.

10:30 AM

### Onboarding Update – Aliaa Bilal

Considering the vacant seats on the quarterly report for the Planning Council Body Reflectiveness Table, membership discussed Aliaa as a possible fit for Health Care Providers or Community-Based Organizations (CBOs) serving affected populations and AIDS service organizations (ASOs) based on the available seats.

10:40 AM

### Recruitment Updates

Members discussed the importance of establishing relationships and recruiting youth from various organizations, including the Civic Center, TransVision, East Oakland Refuge Clinic, HEPP Alameda County, the Joe Hawkins Agency, Second Chance, Oakland's LGBTQ Center, and Rise in Richmond. Judy suggested reaching out to East Bay Getting to Zero to build connections with their workgroup, which involves high schools, as well as Rise Enrichment and the Dream Youth Clinic. Additionally, she recommended contacting April from Contra Costa County for further connections. Shelley mentioned that she has a CHAMPS internship program available for high school students interested in medical careers and noted that EBAC collaborates with youth at La Clinica.

Action: Staff will follow up with Deputy Director George Ayala to confirm whether he wants to represent the Local Public Health Agency category.

11:00 AM

### Announcements & Adjournment- 11:06 am