

People Living with HIV & AIDS
Chair: Diana D. | Co-Chair: Bryan H.

Meeting Notes

Date: Tuesday, September 3, 2024, **Time:** 1:00 pm-3:30 pm

Physical Location(s)	Remote Access	Landline Access
<ul style="list-style-type: none"> • ACPHD 1100 San Leandro Blvd, Oak Room, San Leandro, CA 94577 • 2612 Roosevelt Ave., Richmond CA 94804 • 1001 83rd Ave. Apt.203, Oakland 94621 • 2310 17th Avenue, Oakland 94606 • 20961 Tabua Court Hayward 94541 	Click Here Zoom Meeting ID: 879 4864 1952 Passcode: 2000	To call into the meeting: <ul style="list-style-type: none"> • USA 636 651 3128 US Toll • USA 877 411 9748 US Toll-free Conference code: 657145

In person = IP | Remote = R

Present: Diana D. (IP), Bryan H. (R), Felecia G. (R)

Not Present: Nilda R. (NP), Barbara A-G (NP)

Staff: Leah Jones (IP), Camisha Nettles (IP), Georgia Schreiber (R), Nancy Ceja (R).

Mission: The People Living With HIV/AIDS (PLWHA) committee of the Oakland Transitional Grant Area (OTGA) Planning Council will represent persons living with HIV/AIDS, especially those that receive Ryan White Services. We will educate, identify, and assist in the recruitment for the OTGA Planning Council from PLWHA that are members of under-served and/or under-represented populations. We will assist the OTGA Planning Council in assessing gaps in services for PLWHA to enhance health outcomes. We will strive to address the issues of diversity in our membership and ensure that every meeting is a safe space.

Old Business- (September 2024)

Motion	Second	Discussion	Status
Review and approve agenda - Bryan	Diana		Approved
Review and approve recent minutes - Bryan	Felecia		Approved

Call to Order- 1:17

1:00 pm

- Welcome with the Moment of Silence
- Introductions, member check-in, and a Quorum confirmation
- Read Mission Statement

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- A. Review and Approve Agenda
Motion: Bryan
Second: Diana
Status: Approved
- B. Review and Approve minutes of the August meeting
Motion: Bryan
Second: Diana
Status: Approved
- C. Public Comment for Agendized Items
- D. Long-term Survivors Town Hall Event
The committee continued the discussion around the Town Hall event and finalizing pending tasks.
- Swag- the committee discussed swag being on hold until the Chairs schedule a meeting with the Division Director to discuss adding the Planning Council's logo on then outreach material and swag. Until the Chairs meet with the Division Director there will not be a final decision on logos, the committee decided on tote bags, water bottles, and pens will be the new swag.
 - Flyer- the flyer was approved at the end of last month's meeting. Bryan reached out to Membership Committee member Angel asking if he would assist in translating the flyer to Spanish and to assist with Spanish-speaking guests at the event.
 - Agenda- still in progress. The committee members continued walking through tasks pending. Notes were taken on the Task List document created by Bryan.
 - Presenters- 3 presenters were confirmed. Diana will continue to confirm presenters.
 - Food- Havana was selected for the event and staff will finalize the food and drink choices once the headcount is confirmed (by September 23rd).
- E. General Public Comment
- F. Develop Agenda for October meeting 2:40 pm
PLWHA will continue the discussion around the Town Hall event.
- G. Announcements
Diana announced Sylvia Y. resigned as a community member and the committee will need to find a replacement for Sylvia's assigned task for the Town Hall event.
- H. Evaluation (click [here](#)) & Adjourn- 3:00 3:00 pm



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