

People Living with HIV & AIDS
Chair: Diana D. | Co-Chair: Bryan H.

Meeting Notes

Date: Tuesday, August 6, 2024, **Time:** 1:00 pm-3:30 pm

Physical Location(s)	Remote Access	Landline Access
<ul style="list-style-type: none"> • ACPHD 1100 San Leandro Blvd, Oak Room, San Leandro, CA 94577 • 2612 Roosevelt Ave., Richmond CA 94804 • 5345 Shafter Avenue, Oakland 94618 • 1001 83rd Ave. Apt.203, Oakland 94621 • 2310 17th Avenue, Oakland 94606 • 20961 Tabua Court Hayward 94541 	Click Here Zoom Meeting ID: 878 9234 8038 Passcode: 450926	To call into the meeting: <ul style="list-style-type: none"> • USA 636 651 3128 US Toll • USA 877 411 9748 US Toll-free Conference code: 657145

In person = IP | Remote = R

Present: Diana D. (IP), Bryan H. (R), Felecia G. (R), Barbara A-G (R).

Not Present: Nilda R. (NP), Sylvia Y. (E).

Staff: Camisha Nettles (IP), Leah Jones (IP), Nancy Ceja (R).

Mission: The People Living With HIV/AIDS (PLWHA) committee of the Oakland Transitional Grant Area (OTGA) Planning Council will represent persons living with HIV/AIDS, especially those that receive Ryan White Services. We will educate, identify, and assist in the recruitment for the OTGA Planning Council from PLWHA that are members of under-served and/or under-represented populations. We will assist the OTGA Planning Council in assessing gaps in services for PLWHA to enhance health outcomes. We will strive to address the issues of diversity in our membership and ensure that every meeting is a safe space.

Old Business- (July 2024)

Motion	Second	Discussion	Status
Review and approve agenda - Bryan	Sylvia		Approved
Review and approve recent minutes - Bryan	Sylvia	Staff will make corrections to the May meeting notes.	Approved
Outreach material -		PLWHA voted together on the back of the business cards and the small revision to the outreach letter.	Approved

Call to Order- 1:05

1:00 pm

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- Welcome with the Moment of Silence
- Introductions, member check-in, and a Quorum confirmation
- Read Mission Statement

A. Review and Approve Agenda

Motion: Bryan

Second: Diana

Status: Approved

B. Review and Approve minutes from the most recent meeting

Motion: Bryan

Second: Felecia

Status: Approved

C. Public Comment for Agendized Items

Bryan asked for clarity on whether PLWHA is tabling at Pride this year. Staff from the Office of HIV Care and support staff will attend. The conversation transitioned to the update regarding outreach materials approved by PLWHA and the swag they want to order for the Town Hall event in October. Additionally, staff reminded PLWHA the outreach letter was finalized in English and Spanish and to reach out to a Planning Council member to assist potential Spanish speaking members once the letter is implemented.

Action: Staff will work on scheduling a meeting between the chairs and Evette to express their decision to have PLWHA's logo on the business cards and swag. In addition, Bryan will ask the Membership and PPAC member, Angel, if he will assist Spanish speaking candidates for the remainder of this year. Diana will reach out to PLWHA and PPAC's former member, Terri L., to retrieve her Alameda County referral recommendations list.

D. Priority Setting

Staff updated the members regarding the Priority Setting process that was changed and discussed during the PPAC meeting on August 1st. The ballot was moved from paper to electronic ensuring a seamless process. Further discussion took place about the members' frustrations and concerns of the new process.

Action: PLWHA agreed to complete the survey with the Alchemer link provided before PPAC meets on August 8th to review the results for both PPAC and PLWHA.

E. Long-term Survivors Town Hall Event

The members reviewed notes provided by staff and Bryan on what is complete, in progress, and not started. Two presenters were confirmed for the event, and the agenda for the event was finalized.

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Action: The committee members will continue reaching out to potential presenters outside the meeting. The goal is to confirm the presenters and add them to the agenda by the next meeting in September.

- F. General Public Comment
- G. Develop Agenda for September meeting 2:40 pm
 - Continue planning the Town Hall event
- H. Announcements
- I. Evaluation (click [here](#)) & Adjourn- 3:04 3:00 pm