

## Planning, Priorities, and Allocations Committee Meeting

Chair: Bryan Harris | Vice-Chair: Shelley Stinson

### Meeting Notes

**Date:** Thursday, July 11, 2024

**Time:** 1:00 pm-3:00 pm

Physical Location(s)	Remote Address	Landline Access
<ul style="list-style-type: none"> <li>• ACPHD 1100 San Leandro Blvd, Room 402, San Leandro, CA 94577</li> <li>• 2612 Roosevelt Ave., Richmond 94804</li> <li>• 1001 83rd Ave. Apt.203, Oakland 94621</li> <li>• 1616 Capitol Avenue, Sacramento 95814</li> <li>• 929 Lexington Ave, El Cerrito 94530</li> <li>• 6425 Christie Emeryville 94608</li> <li>• 5345 Shafter Avenue, Oakland 94618</li> </ul>	<p>Click <a href="#">Here</a>  <b>Zoom Meeting ID:</b> 839 1613 6561  <b>Passcode:</b> 624821</p>	<p><b>To call into the meeting:</b></p> <ul style="list-style-type: none"> <li>• USA 636 651 3128 US Toll</li> <li>• USA 877 411 9748 US Toll-free</li> </ul> <p>Conference code: 657145</p>

In person = IP | Remote = R

**Present:** Hillary C. (R), Bryan H. (R), Shelley S. (R), Barbara G-A. (R), Angel D. (R).

**Not Present:** Diana D. (E).

**Staff:** Camisha Nettles (R), Linda Franklin (R), Leah Jones (R), Nancy Ceja (R), Luis Loza (R), Dot Theodore (R).

**Mission Statement:** the OTGA Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa counties that are inclusive, equitable, compassionate, and respectful of human rights.

- I. **Call to Order – 1:03** **1:00 pm**
  - a. Welcome with the Moment of Silence
  - b. Introductions, member check-in, and a Quorum confirmation
  - c. Read Mission Statement
- II. Agenda Review & Approval
  - Motion: Shelley
  - Second: Angel
  - Status: Approved
- III. Review and Approve prior meeting notes
  - Action: Item 10; Announcements, correct the spelling of Brace to Branch.
  - Motion: Shelley
  - Second: Bryan
  - Status: Approved
- IV. Public Comment on Agendized Items
  - Bryan advised staff to add Shelley and Angel's addresses to the agenda, as it was an accident that their addresses were left off. Staff will make the corrections and repost the agenda on the website.
- V. Workplan **1:30 pm**

## Planning, Priorities, and Allocations Committee Meeting

Chair: Bryan Harris | Vice-Chair: Shelley Stinson

The members reviewed the WorkPlan and agreed they are on track for July. They reviewed action items for August. It was discussed on row 14: “Present Allocation Recommendations to the full Planning Council.” Dot suggested the PPAC are present at the August meeting due to the timeline for the Office of HIV Care to complete the application process. PPAC will review last year’s recommendations and cross-reference them with the report they received this year.

### VI. Fiscal Report

No new report to present. PPAC discussed if an updated report was needed.

Action: Dot will prepare an updated Utilization Report that reflects the prior month. She will send it over to staff within a week, who will send the report to PPAC

Motion: Shelley

Second: Bryan

Status: Approved

### VII. Priority Setting

Bryan presented the Priority Setting slides. PPAC made minimal adjustments to edit. Bryan will revise the slides and present it at the July Planning Council meeting.

### VIII. Draft agenda for the August Meeting

### IX. General Public Comment

### X. Announcements

### XI. Evaluation (click [here](#)) and Adjourn – 2:20

**3:00 pm**