

## Planning Council Meeting

Dione & Shelley | Co-Chairs

### Meeting Notes

**Date:** Wednesday, March 27, 2024      **Time:** 1:00 pm-3:00 pm

<p><b>Location:</b> 1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside), Room 402, Public Health 2612 Roosevelt Ave, Richmond CA 1001 83rd Ave. Apt.203, Oakland 94621 2500 Bates Ave. Suite B, Concord, CA 94520 7633 Greenly Drive, Oakland 94605 2500 Bates Avenue Concord, CA. 94520 901 Nevin Ave, Richmond 94801 7515 International Blvd. Oakland Ca 94546 3317 Laguna Way, Oakland, CA 94602 1616 Capital Avenue, Sacramento, CA 95814 1550 Mission St, SF, 94103</p> <p><b>Zoom:</b> <a href="https://us06web.zoom.us/j/89949701164?pwd=3uvOU1cGf5S0GLOGsxi8Jz60LSV5u.1">https://us06web.zoom.us/j/89949701164?pwd=3uvOU1cGf5S0GLOGsxi8Jz60LSV5u.1</a> Meeting ID: 899 4970 1164 Passcode: 269134</p>	<p><b>To call into the meeting:</b> 636 651 3128 US Toll 877 411 9748 US Toll-free Conference code: 657145 Find your local number: <a href="https://us02web.zoom.us/j/kejpUIUcy3">https://us02web.zoom.us/j/kejpUIUcy3</a></p>
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**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

**Present** – Dione L, Shelley S, Angel D, April L., Judy E, Bryan H, Hilary C, Roger AC, Ji-Sook O, Myeeka C, Damon P, Megan C, Diana D, Tammy W, Natalie W.

**Not Present** – Angel M., Felecia G, Paul W, Sylvia Y.

**Staff** – Linda F, Leah J, Evette B, George A, Stephanie C, Danny A.

#### Old Business:

- Bylaws

#### I. **Call to Order**

1:00 pm

The meeting started at 1:07 pm.

- a. Welcome
- b. Introductions
- c. Mission Statement and Moment of Silence

A moment of Silence followed the chairs' welcoming of the committee members to the first meeting of the year, followed by Introductions.

#### II. **Review and Approve Agenda**

Motion: Bryan

Second: Roger

Status: Approved

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### III. **Review and Approve minutes from the most recent meeting**

Motion: Bryan

Second: Megan

Status: Approved

### IV. **Epi Data Refresher**

Danny Allgeier, Director of HIV Epidemiology and Surveillance, presented the OTGA 2019-2021 Newly Diagnosed and announced the plan for ongoing presentations. Moving forward, the Office of HIV Care will coordinate with Contra Costa County to pull together regular data presentations on topics to help Council members understand the current state of the epidemic in Alameda and Contra Costa Counties.

### V. **Committee Reports**

PPAC – No quorum for the first meeting.

PLWHA – The committee discussed everyone receiving their laptops and their appreciation, the Workplan, Outreach materials, and the October Town Hall event.

QSC – No quorum for the first meeting.

Membership – No meeting.

Executive – The committee reviewed the bylaws and discussed possibly bringing in a consultant to assist with the work plans.

### VI. **Recipient Report** – Please see attached presentation

### VII. **Staff Report**

- a. Bylaw Ad Hoc Committee update—Staff presented recommended language that brings the Council into compliance with the current practice of having a seated Chair, Co-Chair, and Vice Chair rather than a Senior and Junior Chair. See the attached language.
- b. Volunteer Appreciation and Training, June 14, 2024, at 3 p.m.— All members are encouraged to attend to share their work and become more familiar with the other Councils and Commission programs, the Public Health Commission and the Development Disabilities Council.

### VIII. **Announcements**

### IX. **Evaluation & Adjourn**



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