



Oakland  
TGA  
Planning  
Council

[www.oaklandtga.org/planningcouncil](http://www.oaklandtga.org/planningcouncil)

**Planning Council Meeting**

Dione & Shelley | Co-Chairs

**Agenda**

**Date:** Wednesday, April 24, 2024

**Time:** 1:00 pm-3:00 pm

Physical Location(s)	Remote Access	Landline Access
<ul style="list-style-type: none"><li>• ACPHD 1100 San Leandro Blvd, Room 402, San Leandro, CA 94577</li><li>• 2612 Roosevelt Ave, Richmond CA</li><li>• 901 Nevin Ave, Richmond, 94801</li><li>• 2500 Bates Ave. Suite B, Concord, CA 94520</li><li>• 929 Lexington Ave, El Cerrito, CA 94530</li><li>• 7515 International Blvd. Oakland, CA 94546</li><li>• 1616 Capitol Avenue, Sacramento, CA 95814</li><li>• 7515 International Blvd. Oakland, CA 94546</li><li>• 929 Lexington Ave, El Cerrito, CA 94530</li><li>• 1316 46th Street Ensley Birmingham, AL 35208</li><li>• 3317 Laguna Way, Oakland, CA 94602</li></ul>	<p>Click <a href="#">Here</a> Zoom Meeting ID: 899 4970 1164 Passcode: 269134</p>	<p><b>To call into the meeting:</b> 636 651 3128 US Toll 877 411 9748 US Toll-free Conference code: 657145</p>

**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

- I. **Call to Order** **1:00pm**
  - a. Welcome
  - b. Moment of Silence and Mission Statement
  - c. Introductions
- II. Review and Approve April Meeting Agenda
- III. Review and Approve minutes from the most recent meeting
- IV. Public Comment for Agendized Items
- V. Review Bylaw Section 4 for Approval



- VI. **Subcommittee Reports: Workplan benchmarks and deadlines** **1:30pm**
- VII. Recipient Report
- VIII. Office of HIV Care
  - a. Client Characteristics and Service Utilization
  
- IX. **Staff Report** **2:45pm**
  - a. New Staff
  - b. Volunteer Appreciation & Training – June 14, 3pm
  
- X. General Public Comment
  
- XI. Announcements
  
- XII. Evaluation (Click [here](#)) and Adjourn

**NOTE:** Brown Act – [Hybrid meetings](#)

**GROUP NORMS:**

1. **Be a welcoming body to all.**
2. **Respect each other as leaders.**
3. **Exhibit patience with each other.**
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/Eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone’s effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council’s integrity of the community’s confidence.