

Planning Council Meeting

Dion & Shelley | Co-Chairs

Agenda

Date: Wednesday, March 27, 2024 **Time:** 1:00 pm-3:00 pm

<p>Location: 1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside), Room 402, Public Health 2612 Roosevelt Ave, Richmond CA 1001 83rd Ave. Apt.203, Oakland 94621 2500 Bates Ave. Suite B, Concord, CA 94520. 7633 Greenly Drive, Oakland 94605 2500 Bates Avenue Concord, CA. 94520 901 Nevin Ave, Richmond 94801 7515 International Blvd. Oakland Ca 94546 3317 Laguna Way, Oakland, CA 94602 1616 Capital Avenue, Sacramento, CA 95814 1550 Mission St, SF, 94103</p> <p>Zoom: https://us06web.zoom.us/j/89949701164?pwd=3uvOU1lcGf5S0GLOGxi8lz60LSV5u.1 Meeting ID: 899 4970 1164 Passcode: 269134</p>	<p>To call into the meeting: 636 651 3128 US Toll 877 411 9748 US Toll-free Conference code: 657145 Find your local number: https://us02web.zoom.us/j/kejpUUCy3</p>
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Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

Old Business:

- Bylaws

- | | | |
|------|---|---------|
| I. | Call to Order | 1:00 pm |
| | a. Welcome | |
| | b. Introductions | |
| | c. Mission Statement and Moment of Silence | |
| II. | Review and Approve Agenda | |
| III. | Review and Approve minutes from the most recent meeting | |
| IV. | Epi Date Refresher | 1:30 pm |
| V. | Committee Reports, work planning, and recommend actions | |
| VI. | Recipient Report | 2:40 pm |
| VII. | Staff Report | 2:50 pm |
| | a. Bylaw Ad Hoc Committee update | |
| | b. Volunteer Appreciation, June 14 3pm | |

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VIII. Announcements 2:55 pm

IX. Evaluation & Adjourn

<https://survey.alchemer.com/s3/7771614/2024-OTGA-Planning-Council-Meeting-Evaluation>

GROUP NORMS:

1. **Be a welcoming body to all.**
2. **Respect each other as leaders.**
3. **Exhibit patience with each other.**
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/Eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone's effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.