



Oakland
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Quality Services Committee Meeting

Judy Eliachar & Megan Crowley | Chair and Vice-Chair

Minutes

Date: May 15, 2023

Time: 1:00 pm-3:00 pm

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| <p>Location: 1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside), Redwood Conference Room, Public Health</p> <p>2612 Roosevelt Avenue, Richmond 94804 570 Roosevelt Way, San Francisco 94114</p> <p>Zoom: https://us06web.zoom.us/j/81982191339?pwd=cTdiNUVYd0lmMHZM0NiTDJWMTVOZz09 Meeting ID: 819 8219 1339 Passcode: OTGA2023!</p> | <p>To call into the meeting: 636 651 3128 Toll 877 411 9748 Toll-free Conference code: 657145 Find your local number: https://us02web.zoom.us/j/kejpUIUcy3</p> |
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Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

Attendees: Angel Mateo, Bryan Harris, Daniel Moore, Jessica Price, Judy Eliachar, Megan Crowley, Natalie Wilson, Shelley Stinson

Staff: Candace Brooks, Linda Franklin, Zandra Washington

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| 1:00 pm | <p>Call to Order 1:14</p> <ul style="list-style-type: none"> • Read Mission Statement • Introductions and Roll Call • Moment of Silence • Review & Approval May Agenda <p>Motion: Daniel Second: Shelley Status: Approved</p> <ul style="list-style-type: none"> • Review & Approval of April Meeting Minutes <p>Motion: Shelley Second: Megan Status: Approved</p> | Judy |
| 1:15 | Membership Check-In | All |
| 1:30 | <p>Consumer Survey Updates</p> <ul style="list-style-type: none"> • There have not been changes since the report out in March so we will push this back to June. We are trying to still reach our goal of 900 responses. • Alchemer is currently down so paper copies will be available for Council members and Healthcare agencies. • Notice to agencies for the providers to know about the guarantee of \$50 gift cards. | Staff |
| 1:40 | Workplan updates: | All |



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- Resource Inventory check-in Staff will update the final version.
- Intro to work on 2023 AAM: Provider survey.
 - Staff to send a paper copy to QSC for review during the June meeting.
 - Should only need small revisions from the 2022 version.
 - Review AAM once it is sent by Staff and be prepared to edit at the next meeting.
- Utilization report
 - We reviewed the Utilization data at April's Planning Council meeting. If there are any questions, please reach out to the OHC.

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| 2:10 | Standards of Care <ul style="list-style-type: none"> • Updates <ul style="list-style-type: none"> ○ We have reviewed other locations' Standards of Care to compare and gather ideas on how to complete ours. ○ California Department of Public Health Office of AIDS (https://www.cdph.ca.gov/Programs/CID/DOA/Pages/OAMain.aspx#) is a good site to look at for standard guidelines. • Discussion June 30th working committee meeting <ul style="list-style-type: none"> ○ Everyone committed to coming to the meeting to focus on updating the SOC. ○ Want to do the working committee meeting at Children's Hospital and Shelley will take the lead on booking the location. ○ If there is a caterer that we can help sign up to be a SLEB vendor, Staff is willing to help them with getting the documents, they need. ○ Start time at 10 am and end time will be 4 pm. ○ Transportation- Uber can be arranged by Zandra. | All |
| 2:40 | Member Spotlight | Jessica |
| 2:45 | Announcements Project Empowerment is having its 2 nd annual graduation event on June 3 rd at Z café at 6 pm. | All |
| 2:55 | Evaluation https://survey.alchemer.com/s3/7289066/OTGA-QSC-Meeting-Evaluation | All |
| 3:00 | Adjourn 3:00 pm | Co-Chairs |