



**Agenda**

**Date:** Wednesday, October 25, 2023      **Time:** 1:00 pm-3:00 pm

<p><b>Location:</b>          1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside),          Room 402, Public Health          2612 Roosevelt Ave, Richmond CA          1833 Page St. San Francisco, CA          15584 San Lorenzo Ave San Lorenzo, CA 94580          1001 83rd Ave. Apt.203 Oakland, CA 94621          7515 International Blvd, Oakland Ca 94621          161 N Civic Drive, Apt # 286, Walnut Creek, CA 94596.</p> <p><b>Zoom:</b>  <a href="https://us06web.zoom.us/j/81197923833?pwd=aDI0eURXTUNDU1lxSXIMRnZJU00ydz09">https://us06web.zoom.us/j/81197923833?pwd=aDI0eURXTUNDU1lxSXIMRnZJU00ydz09</a>          Meeting ID: 811 9792 3833          Passcode: OTGA2023!</p>	<p><b>To call into the meeting:</b>          636 651 3128 US Toll          877 411 9748 US Toll-free          Conference code: 657145          Find your local number:  <a href="https://us02web.zoom.us/j/kejpUUCy3">https://us02web.zoom.us/j/kejpUUCy3</a></p>
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**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

TIME	ITEM	FACILITATOR
1:00 pm	<p><b>Call to Order:</b></p> <ul style="list-style-type: none"> <li>Welcome</li> <li>Introductions (roll call style)</li> <li>Moment of Silence</li> <li>Read Mission Statement</li> <li><b>Agenda Review and Approval</b></li> </ul> <p>Motion: Judy            Second: Bryan            Status: Approve            Abstain: Dione</p> <ul style="list-style-type: none"> <li><b>Review and Approval of Meeting Minutes</b></li> </ul> <p>Motion: Megan            Second: Bryan            Status: Approved            Abstain: Dione, Shelley</p>	Chair
1:15	<p><b>UNFINISHED BUSINESS</b> (Tabled)</p> <ul style="list-style-type: none"> <li>Public Health Commission presentation from Staff.</li> <li>PLWHA Laptop distribution.</li> <li>Bylaws.</li> </ul>	Chair

1:15	<b>Subcommittee Reports</b> <ul style="list-style-type: none"> <li>• PPAC</li> <li>• Executive</li> <li>• QSC</li> <li>• PLWHA</li> <li>• Membership</li> </ul>	PPAC Chair Chair QSC Chair PLWHA Chair Membership Chair
1:25	<b>Planning Council Staff Report</b>	Staff
1:35	<b>Recipient Report</b>	Recipient
1:45	<b>General Public Comment</b> <i>2 minutes per person</i>	All
1:50	<b>Meal</b>	All
2:00	<b>Discussion and vote to approve allocation plan developed by OHC per Planning Council motion from September meeting.</b> <b>Motion: Bryan</b> <b>Second: Daniel</b> <b>Status: Approved</b> <b>Abstain: April</b>	OHC Staff
2:10	<b>AAM Presentation and questions</b> <b>Motion to move to Novembers meeting</b> <b>Motion: Angel</b> <b>Second: Judy</b> <b>Status: approved</b>	QSC Committee
2:35	<b>Presentation re: Public Health Commission and Planning Council</b>	Zandra
2:45	<b>Public Comment for agendized items</b> <i>2 minutes per person</i>	All
2:55	<b>Announcements</b> <ul style="list-style-type: none"> <li>• November Nominations discussion</li> <li>• PLWHA Laptop distribution.</li> </ul>	All
3:00	<b>Evaluation and adjourn.</b> <a href="https://survey.alchemer.com/s3/7456309/2023-OTGA-Planning-Council-Meeting-Evaluation">https://survey.alchemer.com/s3/7456309/2023-OTGA-Planning-Council-Meeting-Evaluation</a>	Chair

**GROUP NORMS:**

1. Be a welcoming body to all.
2. Respect each other as leaders.
3. Exhibit patience with each other.
4. Be anchored in our mission.
5. Agree to disagree.



6. Active, intentional, attentive, listening/Eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone's effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.