



Minutes

Date: October 11, 2023

Time: 10:00 am - 12:00 pm

<p>Locations: 1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside), Redwood Conference Room, Public Health 2612 Roosevelt Avenue, Richmond 94804</p> <p>Zoom: https://us06web.zoom.us/j/81323323909?pwd=d25EUlhVK1pNUUlnR0xDbEhsbURlZz09 Meeting ID: 813 2332 3909 Passcode: OTGA2023!</p>	<p>To call into the meeting: 215 446 3649 US Toll 888 557 8511 US Toll-free Conference code: 545472 Find your local number: https://us02web.zoom.us/j/kejpUIUcy3</p>
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Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

**** In accordance with the Brown Act, our meeting quorum was not achieved. ****

10:00 am	<p>Call to Order:</p> <ul style="list-style-type: none"> • Introductions • Moment of Silence • Agenda Review and Approval • Review and Approval of Meeting Minutes 	Co-Chairs
10:10	Membership check-in	
10:20	<p>Addition of monthly update report from Contra Costa Health Services and other subrecipients.</p> <ul style="list-style-type: none"> • Trying to stay representing ourselves as one TGA and responding to the HIV epidemic based on geography and epi data. Trying to see if there was a way to promote HIV programs happening in Contra Costa during Council meetings. • Want to uplift April’s concerns but also do not want to overstep HRSA guidelines. • Next cycle it was suggested that the Planning Council focuses on some strategic planning activities because it is good in bringing together some cohesion. As well as giving everyone on the Council an opportunity to talk about their vision for the Council and where they would see the Council going. 	Judy
10:30	<p>Request for letters of recognition from former Co-Chairs.</p> <ul style="list-style-type: none"> • Ramon reached out asking for a letter of recognition for Angela and himself from the County. 	



Executive Committee Meeting

Judy + Shelley | Co-Chairs

- Is this something that other previous Co-Chairs received? Who would be responsible for these letters? How will this help advance the Planning Council?
- The healthcare department cannot give out a letter of recommendation for either of them, but the Planning Council can give a letter from the current Chairs of the Co-Council.

10:45	<p>Nominations/ Election of new Co-Chairs</p> <ul style="list-style-type: none"> • Election of new Council co-chairs at the November meeting to allow for the transition to new leadership over the winter break. • Explore the pluses and deltas of changing leadership structure. • This would allow the previous Chair to help mentor new Chairs to their roles. Everyone on the Council except new members since May so they know the process and how many people volunteer to be Co-Chair. • Getting incentives can get people more willing to be Chairs of the Council. • Staff stability has been great the last 18 months and having the cooperation of Staff and the Chairs is a great start for promotion. • A lot of burn out I caused from lack of membership, having more members means a lighter workload. • Getting an overall Chair's job description from our current Chair will allow us to give onboarding for the new Chairs. 	All
11:20	<p>Allocations</p> <ul style="list-style-type: none"> • OHC's thoughts about how (and by how much) to increase the allocation to legal services, and which service categories to decrease to make this possible. • Executive Committee wants to move the Allocations forward to the entire Planning Council with Dot presenting the numbers. 	Dot
11:35	Changing the date of the November meeting	All
11:45	OTGA Agenda October 25th	All
11:55	Announcements & adjourn	All