



Executive Committee Meeting
 Judy E. + Roger A. | Co-Chairs

Minutes

Date: June 14, 2023

Time: 10:00 am - 12:00 pm

<p>Locations: 1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside), Redwood Conference room, Public Health</p> <p>2612 Roosevelt Avenue, Richmond 94804 570 Roosevelt Way, San Francisco</p> <p>Zoom: https://us06web.zoom.us/j/81323323909?pwd=d25EUlhVK1pNUUlnR0xDbEhsbURlZz09 Meeting ID: 813 2332 3909 Passcode: OTGA2023!</p>	<p>To call into the meeting: 215 446 3649 US Toll 888 557 8511 US Toll-free Conference code: 545472 Find your local number: https://us02web.zoom.us/j/kejpUIUcy3</p>
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Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

10:00 am	<p>Call to order: 10:16 am</p> <ul style="list-style-type: none"> • Introductions • Moment of silence • Agenda review and approval <p>Motion: Bryan Second: Roger Status: Approved</p> <ul style="list-style-type: none"> • Review and approval of meeting minutes <p>Motion: Bryan Second: Judy Status: Approved</p>	Co-chairs
10:10	Membership check-in	All
10:20	<p>Regional behavioral surveillance in partnership with SFDPH.</p> <ul style="list-style-type: none"> • No major update currently. • Researchers at SFDPH and USCF are proceeding with their work with people who inject drugs and are seeing trends. • Eileen Dunne leading the conversation on regional surveillance. • George to reach out to get more information and a possible presentation for the Council. 	George
10:30	<p>Vice-Chair Role</p> <ul style="list-style-type: none"> • Do we want to keep this role? <p>Motion to keep the role of Vice-chair with the PLWHA -At Large filling the role. Motion: Roger</p>	Judy



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	<p>Second: Judy</p> <p>Status: Approved</p> <ul style="list-style-type: none"> Bylaws are a living document, so we edit it as time goes or section by section. 	
10:45	<p>Contra Costa Location for Meetings</p> <ul style="list-style-type: none"> Lifelong Medical could be a potential location in Richmond to use. Concord location may be a good 2nd choice for meetings. Wanted to ensure that we are unified and not hosting two separate meetings but rotating between the two locations. Continue the discussion in July. 	Bryan
11:00	<p>Outreach to the Latinx Community to the Council</p> <ul style="list-style-type: none"> Strategies on how to have Council membership match the epi data. Looking into creating Spanish-written Documents to promote Spanish recruitment. Tap Latinx members to help do outreach in their own social networks as well as get simultaneous translation during the meetings. A warm conversation with agencies who tend to the populations. (i.e. La Clinica) Be more transparent about the agency providers because the agencies being funded by Ryan White are public records. The Council needs to know the Ecosystem of providers to make the best decisions. The original reason for not mentioning names was to keep the Council focused and non-biased and to prevent grievances during meetings instead of following the grievance process. 	All
11:25	<p>MOU</p> <p>Motion to move to the full Planning Council Meeting in June</p> <p>Motion: Bryan</p> <p>Second: Roger</p> <p>Status: Approved</p>	All
11:30	<p>Public Health Commission Discussion Prep for the June meeting</p> <ul style="list-style-type: none"> Program Manager to create the PowerPoint/presentation with a commissioner. 	All
11:45	<p>OTGA Agenda June 28th</p> <ul style="list-style-type: none"> OTGA Agenda was completed. 	All
Bonus topic	<p>Discussion about inclusive language and using proper pronouns training.</p> <ul style="list-style-type: none"> Roger can connect the Council to a training program, Council needs to be intentional about addressing people and is good discipline. We must have 	Roger



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a consultant so everyone can know why it matters, especially during these tough times.

- The Council can start by during introductions Council can state pronouns.

11:55

Announcements & Adjourn

All