



**Executive Committee Meeting**  
Dione Lien + Judy Eliachar | Co-Chairs

**Minutes**

**Date:** April 12, 2023

**Time:** 10:00 am - 12:00 pm

<p><b>Location:</b> 1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside), Redwood Conference room, Public Health 2904 Morcom Ave , Oakland, 94619</p> <p><b>Zoom:</b> <a href="https://us06web.zoom.us/j/81323323909?pwd=d25EUlhVK1pNUUlnR0xDbEhsbURlZz09">https://us06web.zoom.us/j/81323323909?pwd=d25EUlhVK1pNUUlnR0xDbEhsbURlZz09</a> Meeting ID: 813 2332 3909 Passcode: OTGA2023!</p>	<p><b>To call into the meeting:</b> 215 446 3649 US Toll 888 557 8511 US Toll-free Conference code: 545472 Find your local number: <a href="https://us02web.zoom.us/j/kejpUIUcy3">https://us02web.zoom.us/j/kejpUIUcy3</a></p>
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**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

Attendees: Judy Eliachar, Diana Dupree

Virtual: Dione Lien, George Ayala

Staff: Evette Brandon, Candace Brooks, Zandra Washington

10:00 am	<p><b>Call to Order:</b></p> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Moment of Silence</li> <li>• <b>Agenda Review and Approval</b></li> </ul> <p>Motion: Judy Second: Dione Status: Approved</p> <ul style="list-style-type: none"> <li>• <b>Review and Approval of Meeting Minutes</b></li> </ul> <p>Motion: Dione Second: Diana Status: Approved</p>	Co-Chairs
10:10	<p><b>Membership check-in</b></p>	All
10:20	<p><b>Review PLWHA letter</b></p> <p>Small revisions were made to the PLWHA letter and then the Executive Committee voted on finalizing the letter.</p> <p>Motion: Judy Second: Dione Approved</p>	Diana
10:30	<p><b>MOU update</b></p> <p>Motion to create an ad hoc committee to update and finalize the MOU.</p> <p>Motion: Judy Second: Diana Motion: Approved</p>	Staff



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	Ad Hoc: Diana, Dione, and Judy	
10:35	<p><b>Obtaining services under one TGA (tabled)</b></p> <p>How to provide services to Contra Costa/Alameda residents across both Counties accessing RW services.</p> <ul style="list-style-type: none"> <li>• The idea of how we have it where people can move between the two counties without disruption due to being one TGA.</li> <li>• What is the Council's role in this and how can we help guide things? Would this be an Office of HIV task?</li> </ul>	Shelley/All
10:55	<p><b>Membership concerns</b></p> <p>Recruitment and Membership Demographics updates</p> <ul style="list-style-type: none"> <li>• The planning Council has 3 possible members who are planning to attend the April meeting before moving forward with their application.</li> <li>• Want to have a more diverse Council that reflects the epi-data. Contra Costa wants to bring more of their County members to the table.</li> </ul>	All
11:10	<p><b>Articulating prevention objectives</b></p> <ul style="list-style-type: none"> <li>• For part of the HIV plan, the council should include goals and objectives for prevention.</li> <li>• Ending the HIV Epidemic funding has gone to Prep campaigns, HIV testing, and outreach, but it would be a great addition for the Planning Council to consider prevention as it is going through its Planning cycle this year.</li> </ul>	
11:25	<p><b>Health Commissions Merger</b></p> <p>Advantages and disadvantages</p> <ul style="list-style-type: none"> <li>• Advantages are Staffing support, having the commission as close support, and resources. Elevated visibility and legitimacy by being closer to the board of supervisors.</li> <li>• Contra Costa can get overshadowed as a concern if we cannot get their commission counterpart to be included in the future. A solution would be to get a commissioner from AC to help recruit a commissioner from CoCo County to join or to present to both commission boards.</li> </ul> <p>Motion to move this conversation of becoming a Committee of the Health Commission to the entire Planning Council in May.</p> <p>Motion: Judy Second: Diana Approve</p>	All
11:40	<p><b>OTGA Agenda April 26<sup>th</sup></b></p> <p>April's agenda was created.</p>	
11:55	<p><b>Announcements &amp; Adjourn</b></p> <ul style="list-style-type: none"> <li>• HRSA Ryan White Part A and EHE Site Visit</li> <li>• June 5<sup>th</sup> Long-Term Survivor Awareness Event</li> </ul>	All