



Oakland
TGA
Planning
Council

Serving Alameda and Contra Costa Counties

www.oaklandtga.org/planningcouncil

Planning Council Meeting

Dione Lien & Judy Eliachar | Co-Chairs

Minutes

Date: Wednesday, May 31st, 2023

Time: 1:00 pm-3:00 pm

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Location: 1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside), Redwood Conference Room, Public Health 2612 Roosevelt Ave, Richmond CA 5345 Shafter Ave, Oakland CA 570 Roosevelt Way, San Francisco</p> <p>Zoom: https://us06web.zoom.us/j/81197923833?pwd=aDI0eURXTUNDt1xSXIMRnZJU00ydz09 Meeting ID: 811 9792 3833 Passcode: OTGA2023!</p> | <p>To call into the meeting: 636 651 3128 US Toll 877 411 9748 US Toll-free Conference code: 657145 Find your local number: https://us02web.zoom.us/j/kejpUUCy3</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

Attendees: Judy, April, Daniel, Diana, Jessica, Megan, Natalie, Roger

Virtual: Bryan, Mateo, Shelley, Barbara

Staff: Candace, Zandra,

| TIME | ITEM | FACILITATOR |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1:00 pm | <p>Call to Order: 1:22 pm</p> <ul style="list-style-type: none"> Welcome Introductions (roll call style) Moment of Silence Read Mission Statement Agenda Review and Approval <p>Motion: Bryan Second: Diana Status: Approved</p> <ul style="list-style-type: none"> Review and Approval of April Meeting Minutes <p>Motion: Bryan Second: Megan Status: Withdrawal</p> <p>Motion with amendments: Judy Second: Natalie Abstained: Jessica, Shelley Status: Approved</p> | Judy |
| 1:15 | <u>UNFINISHED BUSINESS</u> | Judy |



Oakland
TGA
Planning
Council

Serving Alameda and Contra Costa Counties

www.oaklandtga.org/planningcouncil

Planning Council Meeting

Dione Lien & Judy Eliachar | Co-Chairs

| | | |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| <p>1:15</p> | <p>Subcommittee Reports</p> <p>PPAC</p> <ul style="list-style-type: none"> We will be talking about the EPI report tomorrow. <p>Executive</p> <ul style="list-style-type: none"> Continued the discussion on the framework for being 1 TGA. Dr. Eileen Dunne provided the committee with an overview of current prevention objectives. SFPH reached out for a partnership in a CDC study on people who inject drugs. Discussed the idea of a potential partnership with the PHC. <p>QSC</p> <ul style="list-style-type: none"> Primary focus is on the Standards of Care and will be meeting on the 30th for an all-day work day dedicated to the Standards of care. AAM survey will be reviewed in June and will be sent out to the RW agencies. <p>PLWHA</p> <ul style="list-style-type: none"> Voted for Chair and Co-Chair of the Committee. Discussed the Long-Term Survivors Event. It will be on June 5th and are expecting support from the Planning Council and hope they are present. If anyone knows a long-term survivor who wants to be a panelist, please contact Diana or the Staff. Pride event is going to be our next focus for tabling. <p>Membership</p> <ul style="list-style-type: none"> We approved a new member, Myeeka Calhoun and we have a few folks pending to interview. | <p>Bryan Judy Judy Diana Shelley</p> |
| <p>1:25</p> | <p>Planning Council Staff Report</p> <ul style="list-style-type: none"> Last week we had a site visit from the HRSA team, May 23rd through 26th, where we had a chance to discuss planning, recruitment, as well as our policies. Will be doing outreach at Pride and at Project Empowerment's gala this weekend at Z cafe | <p>Staff</p> |
| <p>1:35</p> | <p>Recipient Report</p> <ul style="list-style-type: none"> Site visits took hours of prep for our Staff, and it was the first time they looked at the program since the Covid pandemic took place. The HRSA team has acknowledged the hard work of Staff and the Council and the changes that have occurred since their last visit. | <p>George</p> |



Oakland
TGA
Planning
Council

Serving Alameda and Contra Costa Counties

www.oaklandtga.org/planningcouncil

Planning Council Meeting

Dione Lien & Judy Eliachar | Co-Chairs

| | | |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| | <ul style="list-style-type: none"> UDC for MAI Services is at 85, UDC for Part A Services is at 1,107 and UDC total is at 1,116. | |
| 1:45 | <p>PC Chairs Elections</p> <ul style="list-style-type: none"> Nomination and elections of Co-Chair and Vice Chair <p>Co-Chair Nomination: Bryan Harris-2 Roger Al-Chaikh- 8 Abstain: Roger</p> <p>Vice Chair Nomination: Motion to Table until June: Jessica Second: Bryan Status: Approved Abstain: Shelley</p> | All |
| 1:50 | <p>General Public Comment</p> <ul style="list-style-type: none"> Invite organizations to join the OTGA Planning Council meetings to give subject presentations. Organizations can sit in the audience and provide feedback as individuals. <p><i>2 minutes per person</i></p> | All |
| 1:55 | Meal | All |
| 2:00 | <p>Finalizing MOU, Bylaws, and associated documents</p> <p>*Will be moved to June's Agenda*</p> | All |
| 2:15 | <p>Epi report</p> <p>Will be posted online</p> | Martin/ April |
| 2:40 | <p>Epi report Questions</p> <ul style="list-style-type: none"> Council requested that Epidemiologists update the report to include Trans persons. | All |
| 2:50 | <p>Discuss potential partnership with the Public Health Commission</p> <p>*Will be moved to June's Agenda*</p> | All |
| 3:00 | <p>Public Comment for Agenized items</p> <ul style="list-style-type: none"> Is the Utilization data in the recipient report stating that no one in MAI uses oral health care? A: MAI does not fund oral health it is only funded through Part A funding. <p><i>2 minutes per person</i></p> | All |
| 3:10 | Announcements | All |
| 3:15 | Evaluation and adjourn | Judy |



Serving Alameda and Contra Costa Counties

www.oaklandtga.org/planningcouncil

Planning Council Meeting

Dione Lien & Judy Eliachar | Co-Chairs

Oakland
TGA
Planning
Council

<https://survey.alchemer.com/s3/6405926/Evaluation-OTGA>

GROUP NORMS:

1. **Be a welcoming body to all.**
2. **Respect each other as leaders.**
3. **Exhibit patience with each other.**
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/Eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone's effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.