



Oakland
TGA
Planning
Council

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Planning Council Meeting

Dione Lien & Judy Eliachar | Co-Chairs

Minutes

Date: Wednesday, March 29th **Time:** 1:00 pm-3:00 pm

<p>Location: 1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside), Redwood Conference Room, Public Health</p> <p>Zoom: https://us06web.zoom.us/j/81197923833?pwd=aDI0eURXTUNDt1kxSXIMRnZJU00ydz09 Meeting ID: 811 9792 3833 Passcode: OTGA2023!</p>	<p>To call into the meeting: 636 651 3128 US Toll 877 411 9748 US Toll-free Conference code: 657145 Find your local number: https://us02web.zoom.us/j/kejpUUCy3</p>
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Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

Attendees: Angel Dominguez, April Langro, Diana Dupree, Dione Lien, Daniel Moore, Jessica Price, Judy Eliachar, Megan Crowley, Natalie Wilson, Shelley Stinson

Virtual: Angel Mateo, Barbara Green-Ajufo, Bryan Harris

Staff: Candace Brooks, Evette Brandon, Zandra Washington, Linda Franklin

TIME	ITEM	FACILITATOR
1:00 pm	<p>Call to Order: 1:14 pm</p> <ul style="list-style-type: none">WelcomeIntroductions (roll call style)Moment of SilenceRead Mission StatementAgenda Review and Approval <p>Motion: Judy Second: Natalie Approved</p> <ul style="list-style-type: none">Review and Approval of November Meeting Minutes <p>Motion: Dione Second: Mateo Abstain: Natalie Approved</p>	Judy
1:15	<u>UNFINISHED BUSINESS</u>	Judy



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1:15	<p>Subcommittee Reports</p> <p>PPAC</p> <ul style="list-style-type: none">Reviewed the Brown Act and Annual workplan. <p>Executive</p> <ul style="list-style-type: none">Discussed the goals of the planning council for the year and want to discuss prevention moving forward and the PHC merger in the coming meetings. <p>QSC</p> <ul style="list-style-type: none">Reviewed the workplan and decided to carve out monthly time for the standards of care. Other projects from the workplan would be the AAM and the resource inventory. QSC decided to have a retreat on June 30th to complete the Standards of Care. <p>PLWHA</p> <ul style="list-style-type: none">Reviewed Workplan, discussed the PLWHA letter, and are planning for a future event. <p>Membership (Did not meet in March)</p> <ul style="list-style-type: none">Bryan was the last member interviewed during our last meeting. We have referred a member to apply.	Dione Lien Judy Eliachar Diana Dupree Shelley Stinson
1:25	<p>Planning Council Staff Report</p> <ul style="list-style-type: none">Bylaw Ad Hoc Committee UpdatesThe committee is nearly finished with Bylaws and sees that we need to create a grievance procedure.Two new Staff members, Zandra, the community partnership manager, and Linda, will help with the TGA and multiple councils and commissions as we build out.	Staff
1:35	<p>Recipient Report</p> <ul style="list-style-type: none">Overview of the consumer report. Part of our mandate is to do a survey at a regular cadence across both Counties. We are sharing the preliminary findings that the TGA has gathered. We have 235 responses submitted for baseline data. We have received more funding for gift cards for people who have completed the survey.Consumer Survey Results Draft.pdf was attached to the meeting invite.	George



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1:45	General Public Comment <ul style="list-style-type: none">A member from Contra Costa is pulling together a list of Agencies to mail a list of perspectives. <p><i>2 minutes per person</i></p>	All
1:55	Meal	All
2:00	Workplan <ul style="list-style-type: none">2023 OTGA Work Plans.xlsxStaff will print the full planning Council Workplan for April's meeting	All
2:05	Brown Act Revisions <ul style="list-style-type: none">AB-2449 has a quorum for all council meetings and subcommittees by having 50%+1 members attend in person at 1 location. We still have to make sure we post agendas with 72-hour notice.	All
2:10	Nominations for Co-Chairs: <p>Judy Motion: Natalie Second: Shelley Status: Approved</p> <p>Table the 2nd Chair to May's meeting Motion: Natalie Second: Shelle Status: Approved</p> Nominations for the second Chair <p>Angel Dominguez Angel Mateo April Langro Diana Dupree Felecia Greenly Megan Crowley Natalie Wilson Nilda Rodriguez Shelley Stinson</p>	All
2:30	Site Visit Discussion <ul style="list-style-type: none">Will be happening May 23rd- 26th	Dot/Zandra



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- Push back the Council meeting to May 31st so it will not happen during the same time as our site visit.

Motion: Judy

Second: Natalie

Status: Approved

2:50 **Public Comment for Agenized items** All
2 minutes per person

2:55 **Announcements** All

- EBGTZ wants the TGA to write a statement of support for their memorial garden. It will be an ode to people living with HIV, in memory of those lost to the epidemic, and a space for intergenerational connection and dialogue about the legacy of the HIV and LGBEQ+ movements.

Motion: Judy

Second: Natalie

Status: Approved

- The CAEAR Coalition is conducting a survey that will inform their advocacy agenda; please feel free to fill it out.
- There will be a dinner for the educational program at Scott's on April 19th. Doctor Jones will be speaking.

3:00 **Evaluation and adjourn** Judy
<https://survey.alchemer.com/s3/6405926/Evaluation-OTGA>

GROUP NORMS:

1. **Be a welcoming body to all.**
2. **Respect each other as leaders.**
3. **Exhibit patience with each other.**
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/Eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.



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9. No judgement/Take a breath & set it aside.
10. Everyone's effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above-ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws, members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.