



Agenda

Date: Wednesday, September 27, 2023 **Time:** 1:00 pm-3:00 pm

<p>Location: 1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside), Room 402, Public Health 2612 Roosevelt Ave, Richmond CA 1833 Page St. San Francisco, CA 15584 San Lorenzo Ave San Lorenzo, CA 94580 1001 83rd Ave. Apt.203 Oakland, CA 94621 7515 International Blvd, Oakland Ca 94621 161 N Civic Drive, Apt # 286, Walnut Creek, CA 94596.</p> <p>Zoom: https://us06web.zoom.us/j/81197923833?pwd=aDI0eURXTUNDt1xSXMlRnZJU00ydz09 Meeting ID: 811 9792 3833 Passcode: OTGA2023!</p>	<p>To call into the meeting: 636 651 3128 US Toll 877 411 9748 US Toll-free Conference code: 657145 Find your local number: https://us02web.zoom.us/j/kejpUUCy3</p>
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Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

TIME	ITEM	FACILITATOR
1:00 pm	<p>Call to Order:</p> <ul style="list-style-type: none"> Welcome Introductions (roll call style) Moment of Silence Read Mission Statement Agenda Review and Approval Review and Approval of Meeting Minutes 	Chair
1:15	<p><u>UNFINISHED BUSINESS</u></p> <ul style="list-style-type: none"> Public Health Commission presentation from Staff. PLWHA Laptop distribution. Bylaws. 	Chair
1:15	<p>Subcommittee Reports</p> <ul style="list-style-type: none"> PPAC Executive QSC PLWHA Membership 	PPAC Chair Chair QSC Chair PLWHA Chair Membership Chair
1:25	Planning Council Staff Report	Staff
1:35	Recipient Report	Recipient

1:45	General Public Comment <i>2 minutes per person</i>	All
1:50	Meal	All
2:00	Allocations update <ul style="list-style-type: none"> Office of HIV Care's (OHC) thoughts about how (and by how much) to increase the allocation to legal services, and which service categories to decrease to make this possible. 	OHC Staff
2:20	Committee Standard Operating Procedure (SOP) check in	Committee Chairs
2:25	Memorandum Of Understanding (MOU)	All
2:40	Bylaws <ul style="list-style-type: none"> Articles 1 and 2 	
2:45	Public Comment for Agenized items <i>2 minutes per person</i>	All
2:55	Announcements <ul style="list-style-type: none"> Assessment of the Administrative Mechanism (AAM) Survey reminder for Council members and Subrecipients. 	All
3:00	Evaluation and adjourn. https://survey.alchemer.com/s3/7456309/2023-OTGA-Planning-Council-Meeting-Evaluation	Chair

GROUP NORMS:

1. **Be a welcoming body to all.**
2. **Respect each other as leaders.**
3. **Exhibit patience with each other.**
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/Eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone's effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.



13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.