



Judy Eliachar & Roger Al-Chaikh | Co-Chairs

Agenda

Date: Wednesday, July 26th, 2023 **Time:** 12:00 pm-3:00 pm

<p>Location: 1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside), Redwood Conference Room, Public Health 2612 Roosevelt Ave, Richmond CA 1833 Page St. San Francisco, CA 15584 Lorenzo Ave San Lorenzo, CA 94580 1001 83rd Ave. Apt.203 Oakland, CA 94621</p> <p>Zoom: https://us06web.zoom.us/j/81197923833?pwd=aDI0eURXTUND1xSXIMRnZJU00ydz09 Meeting ID: 811 9792 3833 Passcode: OTGA2023!</p>	<p>To call into the meeting: 636 651 3128 US Toll 877 411 9748 US Toll-free Conference code: 657145 Find your local number: https://us02web.zoom.us/j/kejpUUCy3</p>
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Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

TIME	ITEM	FACILITATOR
1:00 pm	<p>Call to Order:</p> <ul style="list-style-type: none"> • Welcome • Introductions (roll call style) • Moment of Silence • Read Mission Statement • Agenda Review and Approval • Review and Approval of June Meeting Minutes 	Judy
1:15	UNFINISHED BUSINESS	Judy
1:15	<p>Subcommittee Reports</p> <ul style="list-style-type: none"> • PPAC • Executive • QSC • PLWHA • Membership 	Bryan Judy Judy Diana Shelley
1:25	Planning Council Staff Report	Staff
1:35	Recipient Report	George
1:45	<p>General Public Comment <i>2 minutes per person</i></p>	All
1:50	Meal	All
2:00	<p>Finalizing MOU, Bylaws, and associated documents</p> <ul style="list-style-type: none"> • MOU 	All



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	<ul style="list-style-type: none"> • PLWHA Letter • Bylaws (Articles 1 and 2) • Code of Conduct • Decision-Making Policy 	
2:25	PPAC Priority Setting and Resource Allocation (PSRA) Presentation	Bryan
2:45	Public Comment for Agenized items <i>2 minutes per person</i>	All
2:55	Announcement: <ul style="list-style-type: none"> • Discuss potential partnership with the Public Health Commission is postponed until September 	All
3:00	Evaluation and adjourn. https://survey.alchemer.com/s3/6405926/Evaluation-OTGA	Judy

GROUP NORMS:

1. **Be a welcoming body to all.**
2. **Respect each other as leaders.**
3. **Exhibit patience with each other.**
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/Eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone's effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.