



Oakland  
TGA  
Planning  
Council

Serving Alameda and Contra Costa Counties

[www.oaklandtga.org/planningcouncil](http://www.oaklandtga.org/planningcouncil)

**Planning Council Meeting**

Dione Lien & Judy Eliachar | Co-Chairs

**Agenda**

**Date:** Wednesday, May 31<sup>st</sup>, 2023      **Time:** 1:00 pm-3:00 pm

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| <p><b>Location:</b><br/>1100 San Leandro Blvd, San Leandro, CA 94577 (Creekside),<br/>Redwood Conference Room, Public Health<br/>2612 Roosevelt Ave, Richmond CA<br/>5345 Shafter Ave, Oakland CA<br/>570 Roosevelt Way, San Francisco</p> <p><b>Zoom:</b><br/><a href="https://us06web.zoom.us/j/81197923833?pwd=aDI0eURXTUND1lxSXIMRnZJU00ydz09">https://us06web.zoom.us/j/81197923833?pwd=aDI0eURXTUND1lxSXIMRnZJU00ydz09</a><br/>Meeting ID: 811 9792 3833<br/>Passcode: OTGA2023!</p> | <p><b>To call into the meeting:</b><br/>636 651 3128 US Toll<br/>877 411 9748 US Toll-free<br/>Conference code: 657145<br/>Find your local number:<br/><a href="https://us02web.zoom.us/j/kejpUUCy3">https://us02web.zoom.us/j/kejpUUCy3</a></p> |
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**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

| TIME    | ITEM   | FACILITATOR   |
|---------|--|---|
| 1:00 pm | <p><b>Call to Order:</b></p> <ul style="list-style-type: none"> <li>• Welcome</li> <li>• Introductions (roll call style)</li> <li>• Moment of Silence</li> <li>• Read Mission Statement</li> <li>• <b>Agenda Review and Approval</b></li> <li>• <b>Review and Approval of April Meeting Minutes</b></li> </ul> | Judy  |
| 1:15    | <b>UNFINISHED BUSINESS</b>   | Judy  |
| 1:15    | <p><b>Subcommittee Reports</b></p> <ul style="list-style-type: none"> <li>• PPAC</li> <li>• Executive</li> <li>• QSC</li> <li>• PLWHA</li> <li>• Membership</li> </ul>   | Bryan Harris<br>Judy Eliachar<br>Judy Eliachar<br>Diana Dupree<br>Shelley Stinson |
| 1:25    | <b>Planning Council Staff Report</b>   | Staff   |
| 1:35    | <b>Recipient Report</b>  | George  |
| 1:45    | <p><b>PC Chairs Elections</b><br/>Nomination and elections of Co-Chair and Vice Chair</p>  | All   |
| 1:50    | <p><b>General Public Comment</b><br/><i>2 minutes per person</i></p>   | All   |
| 1:55    | <b>Meal</b>  | All   |
| 2:00    | <p><b>Finalizing MOU, Bylaws, and associated documents</b><br/><b>*Will be Moved to June's Agenda*</b></p>   | All   |



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## Planning Council Meeting

Dione Lien & Judy Eliachar | Co-Chairs

|      |   |               |
|------|---|---------------|
| 2:15 | Epi report  | Martin/ April |
| 2:40 | Epi report Questions  | All           |
| 2:50 | Discuss potential partnership with the Public Health Commission   | All           |
| 3:00 | Public Comment for Agenized items<br><i>2 minutes per person</i>  | All           |
| 3:10 | Announcements   | All           |
| 3:15 | Evaluation and adjourn<br><a href="https://survey.alchemer.com/s3/6405926/Evaluation-OTGA">https://survey.alchemer.com/s3/6405926/Evaluation-OTGA</a> | Judy          |

### GROUP NORMS:

1. **Be a welcoming body to all.**
2. **Respect each other as leaders.**
3. **Exhibit patience with each other.**
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/Eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone's effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.