



Serving Alameda and Contra Costa Counties

www.oaklandtga.org/planningcouncil

Planning Council Meeting

Dione Lien & Judy Eliachar | Co-Chairs

Minutes

Date: Wednesday August 31, 2022 **Time:** 1:00pm-3:15 pm

Location:

<https://us06web.zoom.us/j/86872806913?pwd=ZnVHcEdWS2hNanVDcnZBTit6ZmpGZz09>

Meeting ID: 856 4884 4051

Passcode: OTGA2022

One tap mobile

+16699009128,,88358465470#,,,,*769273# US (San Jose)

+12532158782,,88358465470#,,,,*769273# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Find your local number: <https://us02web.zoom.us/j/kb7PqKCCEF>

Attendees: Judy Eliachar, Dione Lien, Angel Dominguez, Diana Dupree, Mateo, Felicia Greenly, Jessica Osorio, Barbara Green-Ajufo, Nilda Rodriguez, Shelley Stinson.

Staff: Candace Brooks, Dot Theodore, Marcus Clark, George Ayala

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

TIME	ITEM	FACILITATOR
1:00pm	<p>Call to Order: 1:08</p> <ul style="list-style-type: none"> • Introductions • Moment of Silence • Read Mission Statement • Agenda Review and Approval <p>Motion: Angel Second: Diana Status: Approved</p> <ul style="list-style-type: none"> • Review and Approval of July Meeting Minutes <p>Motion: Judy Second: Dione Status: Approved</p> <ul style="list-style-type: none"> • Vote on Next Meeting Being Virtual (Next 30 days) 	Judy



Serving Alameda and Contra Costa Counties

www.oaklandtga.org/planningcouncil

Planning Council Meeting

Dione Lien & Judy Eliachar | Co-Chairs

	Motion: Dione Second: Diana Status: Approved	
1:15	<p>UNFINISHED BUSINESS</p> <ul style="list-style-type: none"> PHC possibility- it has been suggested that the OTGA comes under the umbrella County Public Health Commission. The Executive Committee wants to learn more before having a full council conversation. The executive committee will bring a proposal to the entire council in the coming months. 	Judy
1:20	<p>Subcommittee Reports</p> <p>Executive</p> <ul style="list-style-type: none"> Reviewed Bylaw revisions and are prepared to finalize the Bylaws revision process. The OTGA procedure will shift allowing for more time for public comment during meetings. There's also a desire to use a public comment form. MPX will be a standing Council agenda item. <p>PPAC</p> <ul style="list-style-type: none"> Reviewed Epi-Data and ranked the 28 Service Categories. The final rankings adjustment will occur once all members of the Planning Council submit their rankings. Please take a moment to fill out their Ballot https://survey.alchemer.com/s3/6984810/FY-2022-2023-Priority-Setting-Ballot-final <p>QSC</p> <ul style="list-style-type: none"> Working on creating the AAM and will resume the review of the Standard of Care. <p>PLWHA</p> <ul style="list-style-type: none"> Preparing for the Oakland Pride event this weekend. There are 6 free entry wristbands for anyone who wants to sit at the table and support the recruitment efforts at the Pride event. <p>Membership</p> <ul style="list-style-type: none"> Interviewed Daniel and saw he is a strong candidate, and we voted for him to join the council. 	Dione Judy Diana Shelley
1:30	Planning Council Staff Report	Candace/Evette



Serving Alameda and Contra Costa Counties

www.oaklandtga.org/planningcouncil

Planning Council Meeting

Dione Lien & Judy Eliachar | Co-Chairs

- Six planning Council members will attend for free. Others might be subject to a \$10 entry fee.
- Staff has received swag for the Pride event
- A new member will join the Council in September.
- Consumer survey is 10% complete at 115 responses; 60 gift card are planned for distribution. Providers can help consumers fill out the survey due to accessibility issues or disabilities. Providers are allowed to provide swag to promote responses.

1:40	<p>Recipient Report</p> <ul style="list-style-type: none"> • The final report for 2022-2023 was submitted on time as well as the Federal financial report to HRSA. • CCC is working on assessing mid-year spending on Part A and will submit a reallocation request if necessary to our program officer in the next week. • Q2 Viral load Report was sent to agencies on August 1st • In September, CCC will be releasing RFPs for service categories. • CCC is currently applying for the HOPWA RP. 	George
2:10	<p>Public Comment</p> <p><i>3 minutes per person</i></p> <ul style="list-style-type: none"> • <i>City of Refuge United Church of Christ and the Age Project of the East Bay will be providing MPX vaccines at a vaccination clinic on Mondays (11a-2p), Wednesdays (4p- 7p), Fridays (11a-2p), and Saturdays(10a-2p) at the City of Refuge. Located at 8400 Enterprise way in Oakland. Enter through the rear entrance of the site. APEB also runs a vaccination clinic every other Monday from 4 pm to 7 pm.</i> 	All
2:16	<p><u>NEW BUSINESS</u></p>	Judy
2:25	<p>Fiscal Report</p> <p>OTGA PC 21-22 4th Quarter Report.pdf</p>	Al/George
2:40	<p>Review Ranking Recommendations</p> <p>Rankings Draft.xlsx</p> <ul style="list-style-type: none"> • Guidance from HRSA TA: rank all 28 categories and do not separate core from support. When prioritizing, consider all PLWHA not just those receiving White services. • Reviewed FY.2022 Planning council ranking due to 2023 not being completed. Also reviewed the current Recipient rankings (1-5), 	Dione



Serving Alameda and Contra Costa Counties

www.oaklandtga.org/planningcouncil

Planning Council Meeting

Dione Lien & Judy Eliachar | Co-Chairs

	<p>PLWHA rankings, epi-data, and utilization data to help develop the FY.2023 PPAC ranking list.</p> <ul style="list-style-type: none"> The 5-year expenditure and utilization report will be reviewed at the next meeting. 	
3:00	<p>Public Comment <i>3 minutes per person</i></p> <ul style="list-style-type: none"> <i>Interview for Planning Council support. Judy will be attending and would like a 2nd member to join us.</i> <i>Barbara and Shelley volunteered- Decided too many people so Barbara said Shelley could go and she would attend the next one.</i> <i>Staff wants Planning Council members attending to add to the list of questions for the interview.</i> 	All
3:10	<p>Announcements</p> <ul style="list-style-type: none"> Oakland LGBTQ center is going to have PrideFest on the 9th-11th. There is a bunch of info on their website: https://www.oaklandlgbtqcenter.org/ 	All
3:15	<p>Evaluation and adjourn at 2:52 pm</p>	Judy

GROUP NORMS:

1. **Be a welcoming body to all.**
2. **Respect each other as leaders.**
3. **Exhibit patience with each other.**
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/Eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone's effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.



Planning Council Meeting
Dione Lien & Judy Eliachar | Co-Chairs

16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.