



Serving Alameda and Contra Costa Counties

[www.oaklandtga.org/planningcouncil](http://www.oaklandtga.org/planningcouncil)

## Planning Council Meeting

Dione Lien & Judy Eliachar | Co-Chairs

### Minutes

**Date:** Wednesday November 30, 2022

**Time:** 1:00 pm-3:00 pm

<p><b>Location:</b>  <a href="https://us06web.zoom.us/j/89357260707?pwd=SnoyUFpZcFdyZDIUbDdWL3BnZnVidz09">https://us06web.zoom.us/j/89357260707?pwd=SnoyUFpZcFdyZDIUbDdWL3BnZnVidz09</a>          Zoom Meeting ID: <b>868 7280 6913</b>          Passcode: <b>355700</b></p>	<p><b>To call into the meeting:</b>          215 446 3649 US Toll          888 557 8511 US Toll-free          Conference code: 545472          Find your local number:  <a href="https://us02web.zoom.us/j/kejpUIUcy3">https://us02web.zoom.us/j/kejpUIUcy3</a></p>
--	---

**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

TIME	ITEM	FACILITATOR
1:00 pm	<p><b>Call to Order:</b></p> <ul style="list-style-type: none"> <li>• Introductions (roll call style)</li> <li>• Moment of Silence</li> <li>• Read Mission Statement</li> <li>• <b>Agenda Review and Approval</b></li> <li>• <b>Review and Approval of September Meeting Minutes</b></li> <li>• <b>Vote on Next Meeting Being Virtual (Next 30 days)</b></li> </ul>	Judy
1:15	<b>UNFINISHED BUSINESS</b>	Judy
1:15	<p><b>Subcommittee Reports</b></p> <ul style="list-style-type: none"> <li>• PPAC (No meeting in November)</li> <li>• Executive</li> <li>• QSC (No meeting in November)</li> <li>• PLWHA</li> <li>• Membership</li> </ul>	Dione Lien Judy Eliachar Diana Dupree Shelley Stinson
1:25	<b>Planning Council Staff Report</b>	Candace/Evette
1:35	<b>Recipient Report</b>	George
1:45	<p><b>General Public Comment</b>  <i>2 minutes per person</i></p>	All
1:55	<b>Appreciations and Meal</b>	All
2:10	<b>Integrated Strategic Plan presentation</b>	All
2:30	<b>Reflection</b>	All
2:50	<p><b>Public Comment</b>  <i>2 minutes per person</i></p>	All



[www.oaklandtga.org/planningcouncil](http://www.oaklandtga.org/planningcouncil)

## Planning Council Meeting

Dione Lien & Judy Eliachar | Co-Chairs

2:55	Announcements	All
3:00	Evaluation and adjourn <a href="https://survey.alchemer.com/s3/6405926/Evaluation-OTGA">https://survey.alchemer.com/s3/6405926/Evaluation-OTGA</a>	Judy

### GROUP NORMS:

1. **Be a welcoming body to all.**
2. **Respect each other as leaders.**
3. **Exhibit patience with each other.**
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/Eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone's effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.