



Planning Council Meeting
 Angela Moore & Judy Eliachar | Co-Chairs

Agenda

Date: Wednesday March 23, 2022 **Time:** 1:00pm-3:00pm

Location: <https://us06web.zoom.us/j/85648844051?pwd=YVQ3eHMwUETk3BUUC9KN3pHV00xdz09>

Meeting ID: 856 4884 4051

Passcode: OTGA2022

One tap mobile

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- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

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Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

TIME	ITEM	FACILITATOR
1:00pm	Call to Order: 1:02 pm <ul style="list-style-type: none"> • Introductions • Moment of Silence • Read Mission Statement • Agenda Review and Approval • Review and Approval of November Meeting Minutes • Vote on Next Meeting Being Virtual (Next 30 days) • In the March meeting discuss having an in-person meeting in May. 	Co-Chairs
1:15	<u>UNFINISHED BUSINESS</u>	Co-Chairs
1:25	Recipient Reports (please review written reports, questions only)	April/ George
1:35	Committee Reports	Executive- Angela PLWHA – Diana QSC- Angela PPAC- Barbara



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1:45	Planning Council Staff Report	Candace/Evette
	<p>NEW BUSINESS</p> <ul style="list-style-type: none"> • <u>Discussion on Membership and recruitment strategies</u> • <u>Possible meetings moving away from Zoom</u> • <u>New location to get Meeting link</u> 	Co-Chairs Candace
1:50	<p>OTGA Officers Election</p> <p>State Rep PLWHA needed to be filled</p> <ul style="list-style-type: none"> • What are the requirements? <ol style="list-style-type: none"> 1. Active member of the Planning Council in good standing. If possible, the representation will strive to include a PLWH consumer of services. 2. Understand and have an interest in the CPG Representative's roles and responsibilities. 3. Able to interact effectively with associated stakeholders. 4. Demonstrates sensitivity to the needs and requirements of the communities that are affected by the HIV/AIDS epidemic in Alameda and Contra Costa Counties. 5. Demonstrates ability to listen, hear and represent diverse points of view. 	Co-Chairs
2:40	Introduction for Consultants who will assist in writing needs assessment and revisions to standards of care.	Mia/ Marcus
2:55	Announcements	
3:00	Evaluation and Adjourn	Co-Chairs

GROUP NORMS:

1. Do not take things personally.
2. Be anchored in our mission.
3. Agree to disagree.
4. Active, intentional, attentive, listening/Eyes, ears, head, & heart
5. No retribution for what gets said here.



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6. Be present in call to service/Be prepared & ongoing.
7. No judgement/Take a breath & set it aside.
8. Everyone's effort & time is valued.
9. Consciously arrive on same agenda as others
10. Encourage clarifying questions/Do not assume lack of preparation.
11. Exhibit patience with each other.
12. Be a welcoming body to all.
13. Respect each other as leaders.
14. Be more creative & efficient in deliberations.
15. Be on time.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.