



Minutes

Date: Wednesday June 22,2022 **Time:** 1:00pm-3:00pm

Location:

<https://us06web.zoom.us/j/86872806913?pwd=ZnVHcEdWS2hNanVDcnZBTit6ZmpGZz09>

Meeting ID: 856 4884 4051

Passcode: OTGA2022

One tap mobile

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Attendees: Judy Eliachar, Angel Dominguez, Diana Dupree, April Langro, Megan Crowley, Dione Lien, Mateo, Jessica Osorio, Barbara Green-Ajufo, Felecia Greenly

Staff: Candace Brooks, Marcus Clark, Dot Theodore, Karman Wright, Martin Lynch

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

TIME	ITEM	FACILITATOR
1:00pm	<p>Call to Order: 1:05 pm</p> <ul style="list-style-type: none"> • Introductions • Moment of Silence • Read Mission Statement • Agenda Review and Approval <p>Motion: Megan Second: Mateo Status: Approved</p> <ul style="list-style-type: none"> • Review and Approval of April Meeting Minutes <p>Motion: Mateo Second: Barbara Status: Approved</p>	Judy

	<p>Abstain: Jessica O</p> <ul style="list-style-type: none"> • Vote on Next Meeting Being Virtual (Next 30 days) <p>Motion: April Second: Dione Status: Approved</p>	
1:15	<p>UNFINISHED BUSINESS</p> <ul style="list-style-type: none"> • Co-Chair Nomination <p>Dione Lien Motion: Angel Second: Mateo Status: Approved</p>	Judy/Shelley
1:25	<p>Recipient Reports</p> <ul style="list-style-type: none"> • The Consumer Survey is open to all PLWH the TGA. Respondents do not need to be a part A recipient. It's important to acknowledge Community Champions (Orgs and providers) who are likely to ensure the majority of surveys get completed. (i.e. Plaque). • CCC- Subcontractor agreements were executed on time and without interruptions. No psychosocial services this year due to utilizing other funding. There is continued high demand for Rideshare services. • The full award is \$7,325,253 and is slightly higher. Staff is working on the CBO allocations. The annual progress report was submitted on time. The Program Officer requested additional information that staff is working to submit. • The second HIV Community Forum is 6/23 at 5 pm. The 90-minute session is to hear from PLWH and those affected by HIV to gather ideas and suggestions on how to better meet the needs. <p>https://survey.alchemer.com/s3/6886824/2022-Consumer-Survey-Final</p>	George (will arrive at 1:30)
1:35	<p>Committee Reports</p> <p>Executive- Members discussed the consumer survey, strengthening the TGA, member recruitment, and revising the Council's bylaws. Strengthening the TGA requires recognizing important distinction between the localities while continuing to operate as one seamless TGA.</p> <p>PLWHA- The next meeting will be conducting with the Membership committee. There are plans to do an event focused on recruitment in the next two months.</p>	Executive- Judy PLWHA – Diana QSC- Judy PPAC- Dione Membership- Shelley

QSC- No report for May or June. The June meeting was rescheduled.

PPAC- Members watched a webinar: Virtual and Hybrid Priority Setting and Resource Allocation (PSRA). They also reviewed challenges from last year and what to improve for this year.

Membership- Membership Chair was not present to report.

1:45	<p>Planning Council Staff Report</p> <ul style="list-style-type: none"> The Consumer survey has been launched. The digital survey is in English, Spanish, and Simplified Chinese. Later this week Vietnamese will be added. Paper copies of the survey have gone out to 5 agencies so far and outreach is continuing. The survey will not close until 900 responses have been received. 120 available \$50 gift cards to be won for completing the survey. Judy brought up project crossroads shelter and Roots-Dreamcatchers as a location to provide surveys to. 	Candace/Evette
	<p><u>NEW BUSINESS</u></p> <ul style="list-style-type: none"> Ryan White Carryover options <p>Planning Council Carryover Request K VW updated 06222022.pptx</p>	Karman
1:55	Report on Epi Data (both counties) Postponed until July	Neena/Martin
2:10	Epi Data report Questions Postponed until July	Neena/Martin
1:55	<p>Open discussion</p> <p>Agency Resources list https://oaklandtga.org/eastbaycares/</p> <ul style="list-style-type: none"> Not all clients are aware of available funding. Information should go to every doctor's office and agency seeing an HIV person so they will know whether they are eligible for more benefits. There is an opportunity to include messaging around this emergency financial assistance in our upcoming quality management meeting. Remind them to check in with our clients about their need for EFA. EFA are funds of last resort and agencies are not providing the proper case management so clients will continue to misuse EFA. What would happen if the housing subsidy went away? 	All
2:45	Public Comment	All
2:55	Announcements	All
3:00	Evaluation and Adjourn 2:58	Judy



GROUP NORMS:

1. Be a welcoming body to all.
2. Respect each other as leaders.
3. Exhibit patience with each other.
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/Eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone's effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.