



**Minutes**

**Date:** Wednesday July 27, 2022      **Time:** 1:00pm-3:15pm

**Location:**

<https://us06web.zoom.us/j/86872806913?pwd=ZnVHcEdWS2hNanVDcnZBTit6ZmpGZz09>

Meeting ID: 856 4884 4051

Passcode: OTGA2022

One tap mobile

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**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

TIME	ITEM	FACILITATOR
1:00pm	<p><b>Call to Order:</b> 1:07 pm</p> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Moment of Silence</li> <li>• Read Mission Statement</li> <li>• <b>Agenda Review and Approval</b></li> </ul> <p>Motion: Barbara Second: Dione Status: Approved</p> <ul style="list-style-type: none"> <li>• <b>Review and Approval of June Meeting Minutes</b></li> </ul> <p>Motion: Natalie Second: Barbara Status: Approved Abstain: Jessica Price</p> <ul style="list-style-type: none"> <li>• <b>Vote on Next Meeting Being Virtual (Next 30 days)</b></li> </ul> <p>Motion: Dione Second: April Status: Approved</p>	Dione

1:15	<b>UNFINISHED BUSINESS</b>	Dione
1:20	<p><b>Subcommittee Reports</b></p> <p>PPAC</p> <ul style="list-style-type: none"> <li>Members reviewed the 4<sup>th</sup> quarter fiscal presentation</li> <li>Miss Munroe informed the discussion on proceeding as one TGA.</li> <li>In August, the PPAC have set aside three meeting times for to rank service categories and inform the allocations process.</li> </ul> <p>QSC</p> <ul style="list-style-type: none"> <li>The committee began review of the Assessment of Administrative Mechanism (AAM) to identify necessary updates and revisions.</li> </ul> <p>PLWHA</p> <ul style="list-style-type: none"> <li>PLWHA continues to discuss recruitment strategies and locations.</li> </ul> <p>Membership</p> <ul style="list-style-type: none"> <li>No report</li> </ul>	Dione Lien Judy Eliachar Diana Dupree Shelley Stinson
1:30	<p><b>Planning Council Staff Report</b></p> <p>A joint effort by PCS staff and PC to distribute Consumer Survey.</p> <ul style="list-style-type: none"> <li>Consumer Survey was last administered in 2015 – it is required by HRSA as part of a regular Needs Assessment. Survey outreach is happening across the TGA – libraries, transit hubs, clinics, etc.-- and the instrument will remain open until a 10% of the TGA response rate is reached.</li> <li>Interviews for Planning Council Staff will probably begin in August.</li> </ul>	Candace/Evette
1:40	<p><b>Recipient Report</b></p> <p>Utilization Data</p> <ul style="list-style-type: none"> <li><a href="#">2021-2022 OTGA Utilization Data V1.0.pptx</a></li> <li>The Recipient will report on MPX in the next report.</li> </ul> <p>Fiscal Report – moved to August</p>	George
2:10	<p>Public Comment</p> <ul style="list-style-type: none"> <li>Most WORLD clients have been living with the virus for a long time. There are areas of the virus not being addressed for the long-term (I.e., anxiety, depression, and other types of mental illness) how can we ask each agency to provide an in-house therapist to come and have sessions with our clients?</li> </ul>	All

2:15	<p><b>NEW BUSINESS</b></p> <p>Priority setting overview</p> <ul style="list-style-type: none"> <li>The Planning Council will make decisions about 28 service categories, divided into two by core services and supportive services. The Planning Council uses the data and information shared to rank both categories according to priorities. After ranking, an average is produced, which informs the final recommendations.</li> </ul> <p>Digital ballot</p> <ul style="list-style-type: none"> <li>Members must complete the conflict-of-interest form (see link below) to participate in the ranking process. <a href="https://survey.alchemer.com/s3/6984810/FY-2022-2023-Priority-Setting-Ballot-final">https://survey.alchemer.com/s3/6984810/FY-2022-2023-Priority-Setting-Ballot-final</a></li> </ul>	Dione
2:25	<p><b>Report on Epi Data (both counties)</b></p> <ul style="list-style-type: none"> <li><a href="#">HIV in OTGA 072722 Meeting.pdf</a></li> </ul>	Neena/Martin
2:55	<p><b>Epi Data report Questions</b></p> <ul style="list-style-type: none"> <li>Does the 77% retained in care apply as one visit? One engagement? What is the denominator of PLWH is included of those who have not been diagnosed?</li> <li>The denominator are people who know they have HIV. One visit is considered retained, and the “in care” definition can be by agency.</li> <li>What is the county doing or what should the OTGA be doing to help get the other 23% in care?</li> <li>How do we address social determinants of health?</li> <li>Review data and reflect upon the community and what social determinants could be addressed as a result of an informed allocations process.</li> </ul>	Neena/Martin
3:05	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>Thank you for the letter of support for the CHIRP (Cal. HIV Research program) grant</li> <li>HOPE Clinic Staff have interviewed 100 people who are homeless and asked what services they would like and what is important to them. Things that are important to them: housing, case management services, and mental health were top three. People needed help not only with counseling and therapy, but screening</li> </ul>	All



and referrals and help to get their mental health medications.

3:10	<b>Announcements</b>	All
3:15	<b>Evaluation and Adjourn 3:08 pm</b>	Dione

**GROUP NORMS:**

1. **Be a welcoming body to all.**
2. **Respect each other as leaders.**
3. **Exhibit patience with each other.**
4. Be anchored in our mission.
5. Agree to disagree.
6. Active, intentional, attentive, listening/Eyes, ears, head, & heart
7. No retribution for what gets said here.
8. Be present in call to service/Be prepared & ongoing.
9. No judgement/Take a breath & set it aside.
10. Everyone’s effort & time is valued.
11. Consciously arrive on same agenda as others
12. Encourage clarifying questions/Do not assume lack of preparation.
13. Be more creative & efficient in deliberations.
14. Be on time.
15. Do not take things personally.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council’s integrity of the community’s confidence.