



Serving Alameda and Contra Costa Counties

[www.oaklandtga.org/planningcouncil](http://www.oaklandtga.org/planningcouncil)

## Planning Council Meeting

Angela Moore & Judy Eliachar | Co-Chairs

### Minutes

**Date:** Wednesday April 27, 2022      **Time:** 1:00pm-3:00pm

**Location:** <https://us06web.zoom.us/j/85648844051?pwd=YVQ3eHMwUETk3BUUC9KN3pHV00xdz09>

Meeting ID: 856 4884 4051

Passcode: OTGA2022

One tap mobile

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Find your local number: <https://us02web.zoom.us/j/85648844051?pwd=YVQ3eHMwUETk3BUUC9KN3pHV00xdz09>

**Attendees:** Angela Moore, Angel Dominguez, Diana Dupree, Angel Mateo, Natalie Wilson, Megan Crowley, Barbara Green-Ajufo, Shelley Stinson, Dione Lien, April Langro, Jessica Price, Felecia Greenly

**Absent:** Judy Eliachar, Nilda Rodriguez

**Staff:** Leah Fortin, Evette Brandon, George Ayala, Iesha Sheppard, Sabrina Hagan-Finks

**Recording (Passcode: OTGA2022!)**

**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

TIME	ITEM	FACILITATOR
1:00pm	<p><b>Call to Order:</b> 1:01 pm</p> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Moment of Silence</li> <li>• Read Mission Statement</li> <li>• <b>Agenda Review and Approval</b></li> </ul> <p>Motion: Jessica Price            Second: Angel Dominguez            Status: Approved</p> <ul style="list-style-type: none"> <li>• <b>Review and Approval of March Meeting Minutes</b></li> </ul> <p>Motion: Shelley Stinson            Second: Megan Crowley</p>	Co-Chairs



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	<p>Abstain: Dione Lien</p> <p>Status: Approved</p> <ul style="list-style-type: none"> <li>• <b>Vote on Next Meeting Being Virtual (Next 30 days)- SKIPPED</b></li> <li>• In the meeting discuss having an in-person meeting in May.</li> </ul>	
1:15	<b>UNFINISHED BUSINESS</b>	Co-Chairs
1:25	<p><b>Recipient Reports</b></p> <ul style="list-style-type: none"> <li>• The reports from now on will be combined and presented by George for both counties.</li> <li>• Epi reports will be combined in the future for the council.</li> </ul> <p><a href="#">Oakland TGA Recipient Report April 2022.pdf</a></p>	George
1:35	<p><b>Committee Reports</b></p> <p><b>Executive Committee</b></p> <ul style="list-style-type: none"> <li>• Members received an update on the process to complete the Needs Assessment, including administering the Consumer Survey and updating SOC.</li> <li>• Members discussed PLWHA reimbursement processes and confirmed a comprehensive policy is needed moving forward.</li> <li>• All agreed focused membership outreach to the PLWHA community is a must.</li> </ul> <p><b>PLWHA</b></p> <ul style="list-style-type: none"> <li>• Overviewed a recruitment and outreach strategy. Members continue to inform the Consumer Survey development.</li> </ul> <p><b>QSC</b></p> <ul style="list-style-type: none"> <li>• Reviewed the inventory; updates are sent to Jessica to finalize.</li> <li>• Discussed Utilization Data and reviewed the Consumer survey.</li> </ul> <p><b>PPAC</b></p> <ul style="list-style-type: none"> <li>• Received the 3<sup>rd</sup> quarter fiscal report from DCDCP's budget liaison.</li> </ul>	<p>Executive- Angela</p> <p>PLWHA – Diana</p> <p>QSC- Angela</p> <p>PPAC- Barbara</p> <p>Membership- Shelley</p>



**Planning Council Meeting**

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- Allocations process began and members are excited to have people come to our meetings and present different information to support the allocations process.
- Dione Lien was voted in as the new PPAC Chair.
- Members reviewed 40 minutes of HRSA’s webinar on Allocations and prioritizations.

**Membership**

- Focused on recruitment and recruitment strategies.
- Issue regarding people’s time and focus and HRSA is limited on what they will reimburse or use for incentives/compensation to gain new members.

1:45	<p><b>Planning Council Staff Report</b></p> <p>Social Media:</p> <p>Instagram:  <a href="https://www.instagram.com/oaklandtransitionalgrantarea/">https://www.instagram.com/oaklandtransitionalgrantarea/</a></p> <p>Facebook:  <a href="https://www.facebook.com/Oakland-Transitional-Grant-Area-101459372532258">https://www.facebook.com/Oakland-Transitional-Grant-Area-101459372532258</a></p> <p>Twitter:  <a href="https://twitter.com/GrantArea">https://twitter.com/GrantArea</a></p> <ul style="list-style-type: none"> <li>• Temporary support staff leshia while we are actively recruiting.</li> </ul>	Candace/Evette
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**NEW BUSINESS**

George/Shelley

Resolution to suspend the term limit.

- The Council is at a critical stage, and falls out of compliance with its Bylaws, when membership falls below 15 members.
- Recipient offered the resolution to suspend current term limit to retain 15 members beginning in June, and avoid a pause in Council operations while recruitment is underway.

Motion: Suspension of term limits.

Motion: Natalie

Second: Barbara



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Status: Approved (7 yays)

Abstained: Barbara, Angel, Shelley

Motion to suspending the term limit for a year.

Motion: Natalie

Second: Jessica

Status: Approved (8 yays)

Abstained: Angel, Angela, Diana, Felicia, Shelley, Judy

The motion stands unresolved. There was significant confusion about the motions itself and unanswered questions about the length of the suspension of term limits.

Diversity inclusion:

- Will be moved to a future meeting.

1:50	<p><b><u>Nomination/voting</u></b></p> <p>Alameda chair</p> <ul style="list-style-type: none"> <li>• Judy Eliachar</li> </ul> <p>Contra costa chair</p> <ul style="list-style-type: none"> <li>• Angela Moore</li> <li>• Angel Mateo</li> </ul> <p>Vice-chair</p> <ul style="list-style-type: none"> <li>• Judy Eliachar</li> <li>• Shelley Stinson</li> </ul> <p><a href="https://survey.alchemer.com/s3/6825694/2022-otga-voting">https://survey.alchemer.com/s3/6825694/2022-otga-voting</a></p>	All
2:20	<p><b>HIV Care website</b></p> <p>Have until May 15<sup>th</sup> to fill the form to make Changes / Updates to the Oaklandtga.org website.</p> <p><a href="https://forms.gle/p18RfeNwMWnB3ujbA">https://forms.gle/p18RfeNwMWnB3ujbA</a></p>	Sabrina
2:55	<b>Announcements</b>	
3:00	<b>Evaluation and Adjourn</b>	Co-Chairs



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#### **GROUP NORMS:**

1. Do not take things personally.
2. Be anchored in our mission.
3. Agree to disagree.
4. Active, intentional, attentive, listening/Eyes, ears, head, & heart
5. No retribution for what gets said here.
6. Be present in call to service/Be prepared & ongoing.
7. No judgement/Take a breath & set it aside.
8. Everyone's effort & time is valued.
9. Consciously arrive on same agenda as others
10. Encourage clarifying questions/Do not assume lack of preparation.
11. Exhibit patience with each other.
12. Be a welcoming body to all.
13. Respect each other as leaders.
14. Be more creative & efficient in deliberations.
15. Be on time.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.