



## Executive Committee Meeting

Angela Moore + Judy Eliachar | Co-Chairs

### Minutes

**Date:** May 11, 2022

**Time:** 10:00 am - 12:00pm

**Location:** <https://us06web.zoom.us/j/86092845896?pwd=dS9jTHRkdW0waVRHUEkzLzUzQ1Y4QT09>

Meeting ID: 860 9284 5896

Passcode: 946843

Dial

USA 215 446 3649 US Toll

USA 888 557 8511 US Toll-free

Conference code: 545472

Find your local number: <https://us02web.zoom.us/j/kejpUIUcy3>

**Attendees:** Judy Eliachar, Diana Dupree, Dione Lien, George Ayala, Shelley L. Stinson

**Staff:** Evette Brandon, Candace Brooks

**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

10:00 am	<b>Call to Order: 10:04 am</b> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Moment of Silence</li> <li>• <b>Agenda Review and Approval</b></li> <li>• <b>Review and Approval of Meeting Minutes</b></li> <li>• <b>Vote on Next Meeting Being Virtual (Next 30 days)</b></li> </ul>	Judy Eliachar
10:15	<b>Membership check-in</b>	All
10:25	<b>Recipient Reports (hold)</b>	George
10:40	<b>Subcommittee Reports (hold)</b> <ul style="list-style-type: none"> <li>• PPAC</li> <li>• QSC</li> <li>• PLWHA</li> <li>• Membership</li> </ul>	Dione Lien Judy Eliachar Diana Dupree Shelley Stinson
10:55	<b>Staff Report (hold)</b>	Candace/Evette
11:00	<b>Debriefing our last full Council Meeting</b> <ul style="list-style-type: none"> <li>• The last meeting sent a message to the community that the Planning Council is still deeply dysfunctional, making our</li> </ul>	All

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recruitment efforts very difficult, and may have discouraged current members.

- How do we plan on keeping the Council on track and focused moving forward?
- Recipient to take a more assertive role as the Recipient and will not allow the council to get off track as it did in the last meeting.
- Saw attempts to get the meeting back in order. We need to abide by Robert's Rules.
- Need to get organized and productive.
- One member felt that the consumers were not thought about during the meeting; it was more about power.
- People need to respect each other and not throw around names.
- The TGA needs to bring in as many voices as possible and listen to each other.
- The council's agenda feels mechanical, and we can let it go and try new ideas and more time to have community input.
- Want the TGA to be more open and flexible.

11:20

### **Annual Progress Report: Planning Council/Body Activities**

All

- a. **Planning Council/Body Accomplishments** - Discuss up to five Planning Council/Body accomplishments during the reporting period (March 1, 2021, through February 28, 2022) that impacted the provision of services resulting in improved outcomes on the HIV care continuum (e.g., use of telehealth resulting in improvements in client retention in care).
- b. **Planning Council/Body Challenges** - Discuss up to five challenges faced by the Planning Council/Body during the reporting period (March 1, 2021, through February 28, 2022) that impeded improvements in HIV care continuum outcome targets. (e.g., 1) planning council/body did not create allocation options to quickly address changes in the final award, or 2) a lack of a rapid reallocation process, which resulted in the inability to fund telehealth services).
  - For each challenge identified, include a brief discussion of the following:
    - The nature of the challenge;



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	<ul style="list-style-type: none"> <li>○ The plan was developed to overcome the challenge; and</li> <li>○ Progress in implementing the plan to overcome the challenge</li> </ul> <p>c. Address any issues and challenges related to compliance with planning council/body legislative requirements (e.g., reflectiveness and representation, needs assessment, priority setting, resource allocation, etc.).</p> <ul style="list-style-type: none"> <li>• Council was given less time in the 2021 cycle, and while the council had success in getting things done a lot of time, it felt rushed, and not everyone was able to digest all the provided knowledge.</li> <li>• Communication and having a safe space.</li> <li>• Biggest challenge has been membership- shortages lead to reflectiveness and representation standards not being met. The plan is to recruit and extend one member's term until we reach a safe number of members. (6 new members) While many members left, we did get four new members over the summer in the 2021 cycle.</li> <li>• Want to hear more from the HIV pos community so that we will have listening sessions in 2022.</li> <li>• COVID-19 is a significant impact on the continuum.</li> <li>• Council has not had a dedicated discussion about HIV prevention service in 2021.</li> <li>• Responsive for the reallocations process- when there has been a discrepancy between the funded amount and the recipient's ability to spend it down, those allocations requests have been proposed to the council and voted/agreed on quickly.</li> </ul>	
11:40	<b>Election for Co-Chair being reopened (hold until June)</b>	All
11:55	<b>Announcements &amp; Adjourn 11:55 am</b>	All