



Executive Committee Meeting
Angela Moore + Judy Eliachar | Co-Chairs

Minutes

Date: March 09, 2022 **Time:** 10:00 am - 12:00pm
Location: <https://us06web.zoom.us/j/85852997920?pwd=Mm1zbWg4NGJZbXdzZG5wUFZpVFd4UT09>
Meeting ID: 858 5299 7920
Passcode: 594106
Dial
 USA 215 446 3649 US Toll
 USA 888 557 8511 US Toll-free
Conference code: 545472
Find your local number: <https://us02web.zoom.us/j/kejpULUcy3>

Attendees: Angela Moore, Judy Eliachar, April Langro Barbara Green-Ajufo, Diana Dupree

Staff: Candace Brooks, George Ayala,

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

10:00 am	<p>Call to Order: 10:06</p> <ul style="list-style-type: none"> • Introductions • Moment of Silence • Agenda Review and Approval <p>Motion: Barbara Second: Judy Status: Approved</p> <ul style="list-style-type: none"> • Review and Approval of Meeting Minutes <p>Motion: Judy Second: April Status: Approved</p> <ul style="list-style-type: none"> • Vote on Next Meeting Being Virtual (Next 30 days) • In the April meeting discuss having an in-person meeting in May. <p>Motion: Barbara Second: Judy Status: Approved</p>	Co-Chairs
10:10	<p>Membership check-in</p>	All



Executive Committee Meeting
 Angela Moore + Judy Eliachar | Co-Chairs

10:20	Recipient Reports <ul style="list-style-type: none"> • March 2022 Update CoCo.pdf 	April
10:30	Tech reimbursement for PLWHA (Update) <ul style="list-style-type: none"> • Form converted to digital format. • Chair to provide paperwork for all possible categories. • A previous member wants reimbursement but it will be only a percentage given back based on hours in the month. • Childcare, Travel, and Parking were covered but then we had the pandemic and we need to update for meeting our needs. • Chromebooks, Interpretation, food and travel, Meeting room fees, Commemorative items to recognize a deceased Planning Council member's work. 	Candace
10:40	Subcommittee Reports PPAC <ul style="list-style-type: none"> • Met for the first time. Full house everyone returned. • Went over Workplan schedule • Presentations were supposed to be done in the first meeting by Al and Pam but due to not giving enough time to prepare presentations have been postponed. • Epi-data and fiscal to be done first. • Pam is retiring and they are in the process of finding her replacement to come and present. • Some discussion around client satisfaction survey. • Had nominations discussions. • Did a what work and what did not work in 2021's process. PLWHA <ul style="list-style-type: none"> • Logo contest winner picked: can we put her on the agenda for the 03/23/2022 Planning council meeting to announce the winner. (Put it in the PLWHA report for the PC) • Mia coming on March 14th to review the consumer survey. • Vote was not completed 	Barbara Green-Ajufo Diana Dupree
10:50	Work Plan Discussion <ul style="list-style-type: none"> • Calendar was sent to everyone and they have the workplan. • Membership needs leadership and a workplan. • What is the process to share workplan: Chairs discuss their workplan with their committee. • Planning Council public members that are not on the council can join and they do not, we need a way to show that there is work that needs to be done and encourage them to join. 	All



Executive Committee Meeting
 Angela Moore + Judy Eliachar | Co-Chairs

- Presentation (skit) from each committee for the workplan to the planning council.
- Want to spark enthusiasm and not overwhelm people to not join.

11:00	Needs Assessment Mia Luluquisen will share briefly with the Oakland TGA Executive Committee what she and her team have been doing so far to assist with the 2022 OTGA needs assessment. Dr. Luluquisen was asked to lead this project due to her extensive experience with community needs assessments whereby community members participate in the design, implementation, and analysis of results. Marcus Clark, MPH is a research assistant with this project. Mia and Marcus are excited to assist the Oakland TGA with successfully completing this Oakland TGA needs assessment project and updating the Standards of Care.	Mia/Marcus
	<ul style="list-style-type: none"> • Introduction to QSC will be meeting on the 21st 1 pm – 3 pm would like Mia and Marcus to join. • Introduction to entire council on the 23rd 	
11:15	Membership- (recruitment ideas) <ul style="list-style-type: none"> • Seating matrix needed for HRSA • Staff to create workplan for membership committee. • Getting the Membership committee back 	All
11:25	Planning Council Agenda <ul style="list-style-type: none"> • Created Agenda OTGA-March-23rd-Agenda-fnl-2022.03.23.docx	All
11:40	Allocations Discussion (not attending)	Kimi
11:55	Announcements & Adjourn 12:25 pm	All

NOTES:

- Angela Moore adding to Barbara Green-Ajufo, Judy Eliachar, George Ayala, and Evette Brandon to meet to work on a process on how to handle concerns moving forward.
- PLWHA who participate on council or committees cover expenses that are allowable. Need requirements on what would be accepted for reimbursements. HRSA vs Expenditures allowable by AC. 18k available yearly for OTGA.



Serving Alameda and Contra Costa Counties

Oakland
TGA
Planning
Council

www.otgaplanningcouncil.org

Executive Committee Meeting

Angela Moore + Judy Eliachar | Co-Chairs