



Executive Committee Meeting

Judy Eliachar | Co-Chairs

Minutes

Date: June 8, 2022

Time: 10:00 am - 12:00pm

Location: <https://us06web.zoom.us/j/86092845896?pwd=dS9jTHRkdW0waVRHUEkzLzUzQ1Y4QT09>

Meeting ID: 860 9284 5896

Passcode: 946843

Dial

USA 215 446 3649 US Toll

USA 888 557 8511 US Toll-free

Conference code: 545472

Find your local number: <https://us02web.zoom.us/j/kejpUIUcy3>

Attendees: Judy Eliachar, Diana Dupree, Dione Lien, George Ayala, Shelley L. Stinson, April Langro, Jessica Osorio

Staff: Evette Brandon, Candace Brooks

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

10:00 am	<p>Call to Order: 10:04 am</p> <ul style="list-style-type: none"> • Introductions • Moment of Silence • Agenda Review and Approval (May & June 8th) <p>Motion: Shelley Second: Dione Abstain: George, Status: Approve</p> <ul style="list-style-type: none"> • Review and Approval of Meeting Minutes (April& May) <p>Motion for April: April Second: Judy Abstain for April: Dione, George, Jessica Status: Approved</p> <p>Motion for May: Dione Second: Shelley Abstain for May: Jessica, George Status: Approved</p> <ul style="list-style-type: none"> • Vote on Next Meeting Being Virtual (Next 30 days) <p>Motion: April</p>	Judy Eliachar
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	<p>Second: Diana Abstain: George Status: Approved</p>	
10:15	Membership check-in	All
10:25	<p>Recipient Reports</p> <ul style="list-style-type: none"> Received notice of award- slight bump in funding. New program managers in the OHC starting in the coming weeks. 	George Ayala
10:40	<p>Subcommittee Reports</p> <p>PPAC:</p> <ul style="list-style-type: none"> Voted Nilda in as Co-Chair Dot Presented the utilization data. Reviewed all the service categories and their definitions. Short presentation on the allocations and rankings process. <p>QSC:</p> <ul style="list-style-type: none"> Did not meet in May. <p>PLWHA:</p> <ul style="list-style-type: none"> Voted Nilda in as Vice-Chair Discussed recruitment and events with the goal being to do one in August or September. Planning on doing a future meeting with the membership committee to create more ideas and collaborate for recruitment. <p>Membership:</p> <ul style="list-style-type: none"> Did not meet in May. 	<p>Dione Lien Judy Eliachar Diana Dupree Shelley Stinson</p>
10:55	<p>Staff Report</p> <ul style="list-style-type: none"> Focusing on the needs assessment. (more details in that section) 	Candace/Evette
	<p>Planning Council</p> <p>Needs Assessment Survey</p> <ul style="list-style-type: none"> Needs assessment: The consumer survey is being focused on due to being the most important building block of the needs assessment. 40 agencies have been identified across our TGA and prioritize them getting paper surveys and lock boxes. Survey is translated into Spanish, Simplified Chinese, and Vietnamese. We will keep the survey open as long as we need to hopefully by the end of summer with the support of the Council and our partners, we will be able to reach the goal of 1k respondents. The first of the 2 HIV listening sessions is happening this week. 	George/All



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- Will be working on creating a more discrete flyer for scanning for the survey.
- The digital survey is done where the data portion is done and then it redirects to another survey link for inputting personal information for the \$50 drawing. The paper surveys are turned in and once in a lock box where county employees only have the key. Once we have them, we separate the data portion from the survey portion.

By-laws

- **Skipped**

Exploring partnership with Public Health Commission

- Public health department reached out to the Chairs of PHC about the possibility of taking on the OTGA as a formal committee of the PHC.
- Chairs thought they could do it and would like for the idea to be introduced to the entire commission.
- If the OTGA is interested, then we will facilitate an exchange between the council leadership and commission leadership.
- Pros: Doubles staff support that the council would get; raises the status of the council by improving its importance and brings the council closer to the board of supervisors.
- Cons: We need to find out if the PHC can override OTGA decisions.
- Want to ensure that PLWHA has a safe space where they can be heard.
- Another concern is that CCC may lose a voice at the table.

11:00

HRSA's guidelines

All

- Each County's role in the TGA

Becoming more unified

- CCC and AC using one voice and would want equal representation.
- We need to move away from AC and CCC and think of the TGA as if the boundary between the 2 counties did not exist and look at it as a total area.
- Epi-data should be combined (i.e., 70% of our infection is in the MSM population, 45% is in African American population across the board)



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	<ul style="list-style-type: none"> • Increase communications between CCC and AC before a report goes out to make sure the responses are inclusive of both counties. • Internal meeting with OHC and Staff can include CCC as well as the monthly meeting with Miss Munroe. <p>Allocations (separate or combined)</p> <ul style="list-style-type: none"> • Services are delivered differently in CCC vs AC. • Units and definitions of service are different. • Minimum Service standards should be created for each service category in the TGA and it is the same in CCC and AC because the Part A funds are funding this service so the TGA needs to come to an agreement in terms of how that service will be delivered including units of services and whether it is going to be fee-based or cost reimbursement based etc. 	
11:30	<p>HIV Listening Sessions</p> <ul style="list-style-type: none"> • This Thursday is the first session. Will be for both counties in our TGA. • We are inviting anyone who's living with or affected by HIV including providers of services to people living with HIV and those affected. • Will also be making announcements for people to do the consumer survey. • Moderator will present the 3 Questions for the Listening sessions for the public to respond. 	All
11:40	<p>Election for Co-Chair being reopened (hold until June OTGA meeting)</p> <ul style="list-style-type: none"> • Elections – after we build back enough members 	All
11:55	<p>Announcements & Adjourn 11:58</p>	All