



## Executive Committee Meeting

Judy Eliachar + Dione Lien | Co-Chairs  
Shelley Stinson | Vice-Chair

### Minutes

**Date:** July 13, 2022

**Time:** 10:00 am - 12:00pm

**Location:** <https://us06web.zoom.us/j/86092845896?pwd=dS9jTHRkdW0waVRHUEkzLzUzQ1Y4QT09>

Meeting ID: 860 9284 5896

Passcode: 946843

Dial

USA 215 446 3649 US Toll

USA 888 557 8511 US Toll-free

Conference code: 545472

Find your local number: <https://us02web.zoom.us/j/kejpUIUcy3>

**Attendees:** Dione Lien, Judy Eliachar, Diana Dupree, Jessica Osorio, George Ayala

**Staff:** Candace Brooks, Evette Brandon, Ieshia Sheppard

**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that are inclusive, equitable, compassionate, and respectful of human rights.

10:00 am	<p><b>Call to Order: 10:05</b></p> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Moment of Silence</li> <li>• <b>July Agenda Review and Approval</b></li> </ul> <p>Motion: Jessica Second: Dione Status: Approved</p> <ul style="list-style-type: none"> <li>• <b>Review and Approval of June Meeting Minutes</b></li> </ul> <p>Motion: Dione Second: Jessica Status: Approved</p> <ul style="list-style-type: none"> <li>• <b>Vote on Next Meeting Being Virtual (Next 30 days)</b></li> </ul> <p>Motion: Dione Second: Jessica Status: Approved</p>	Judy Eliachar
10:15	<b>Membership check-in</b>	All
10:20	<b>Recipient Reports</b>	George
10:35	<b>Subcommittee Reports</b> PPAC	Dione Lien



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	<ul style="list-style-type: none"> <li>AI presented the fiscal report. Reviewed the ranking and allocations may look like and talked about when we can meet to do all the work.</li> </ul>	Judy Eliachar Diana Dupree Shelley Stinson (Absent)
	<p>QSC</p> <p>Worked on resource inventory and clarified it is part of the Needs Assessment. Started to review AAM and its components.</p>	
	<p>PLWHA</p> <ul style="list-style-type: none"> <li>Met July 6<sup>th</sup> with the Membership committee together. Discussed recruitment and what it looks like and an Event to attend. Reviewed and created a letter. (will be discussed later in the meeting)</li> </ul>	
	Membership	
10:50	<p><b>Staff Report</b></p> <ul style="list-style-type: none"> <li>How do we get more traction in getting responses on the consumer survey?</li> <li>Reached out to AC Organizations, CCC said they would disseminate the survey with CCC.</li> <li>Outreach is hitting the pavement by going to Libraries, schools, parks, and other public locations.</li> <li>Asking Council to support by spreading the word as well.</li> <li>Vacancy- The exam is on the 12<sup>th</sup> and 13<sup>th</sup>, and we should have a list in the coming weeks.</li> <li>Providence house- outreach to property management</li> <li>Private providers with large caseloads could be a good source to receive more responses.</li> </ul>	Candace/Ieshia/ Evette
10:55	<p><b>How to proceed as one TGA</b></p> <p>Epi data</p> <ul style="list-style-type: none"> <li>Will be making a single presentation with one story. Combined data where there were common denominators and highlighted big areas.</li> </ul> <p>Service Categories specific to Contra Costa County</p> <ul style="list-style-type: none"> <li>Once you get TGA data and client needs from the TGA perspective. You identify funding sources in AC and CCC and then you would identify the services that are to be provided based on the TGA. Then decide what part A will fund then see funding sources for each county and have a directive to the recipient to fund a particular service category in one county only.</li> </ul>	All

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	<ul style="list-style-type: none"> <li>Part B is State funding for all of the state.</li> <li>Part C has no Geographic boundaries.</li> </ul>	
11:20	<p><b>Public Comment Discussion</b></p> <p>When is it appropriate to have comments? How much time to provide towards comments?</p> <ul style="list-style-type: none"> <li>Consider public comment after each agenda item that is agenda item focused, then at the end of the meeting do a general public comment where the public can bring things to the attention of the council or make an announcement.</li> <li>To have public comment at the end of each topic may be too long or may cause people to have hurt feelings due to having to be cut off for time.</li> <li>Provide up to 3 minutes per person but make sure it is the same for each person who speaks so it can be fair.</li> <li>Will update the Bylaws to match the choices of the Council.</li> <li>Draft language to present to the public.</li> <li>Will proceed with email exchange to come up with the framework.</li> </ul>	All
11:30	<p><b>Unexpended funds</b></p> <p>Ambulatory funding is too high.</p> <ul style="list-style-type: none"> <li>Should be a bigger push to move patients or clients towards Medi-Cal due to expanding its eligibility or towards other payers since RW is a payer of last resort.</li> <li>Planning council can shift that during the allocations process.</li> </ul> <p>Shelley and April are absent to speak on topics:</p> <ul style="list-style-type: none"> <li>OHC Technical Assistance</li> <li>CBO salaries</li> </ul>	All
11:45	<p><b>Review PLWHA recruitment letter</b></p> <p>Edits were made to the letter. <a href="#">OTGA PLWHA letter.docx</a></p>	
11:55	<p><b>Announcements &amp; Adjourn 12:17</b></p> <p><b>HOPE letter</b></p>	All