



Executive Committee Meeting
Angela Moore + Judy Eliachar | Co-Chairs

Minutes

Attendees: Angela Moore, Judy Eliachar, Barbara Green-Ajufo, George Ayala, April Langro, Diana Dupree

Staff: Candace Brooks, Carolina Guzman

Date: February 09, 2022

Time: 10:00 am - 12:00pm

Location: <https://us06web.zoom.us/j/85363889460?pwd=cXY2NFJQM1ZjZU1BRE1wMmk3ZW1xdz09>

Meeting ID: 853 6388 9460

Passcode: 454996

One tap mobile

+16699009128,,84540815765#,,,,*410037# US (San Jose)

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Find your local number: <https://us02web.zoom.us/j/kejpUIUcy3>

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

10:00 am	<p>Call to Order: 10:04 am</p> <ul style="list-style-type: none"> • Introductions • Moment of Silence • Agenda Review and Approval <p>Motion: Judy Eliachar Second: Barbara Green-Ajufo Status: Approved</p> <ul style="list-style-type: none"> • Review and Approval of Meeting Minutes <p>Motion: Barbara Green-Ajufo Second: Judy Eliachar Status: Approved</p> <ul style="list-style-type: none"> • Vote on Next Meeting Being Virtual (Next 30 days) <p>Motion: Barbara Green-Ajufo Second: Judy Eliachar Status: Approve</p>	Co-Chairs
10:10	Membership check-in	All
10:20	<p>Needs Assessment / Standards of Care</p> <ul style="list-style-type: none"> • Discussion and Updates • Internal person Mia reviewing documents. 	All



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	<ul style="list-style-type: none"> Mia will send things to QSC to give feedback. 	
10:30	<p>State Seat Discussion</p> <ul style="list-style-type: none"> Requires someone living with the virus and be a planning council member. What are the requirements? <ul style="list-style-type: none"> 1. Active member of the Planning Council in good standing. If possible, the representation will strive to include a PLWH consumer of services. 2. Understand and have an interest in the CPG Representative's roles and responsibilities. 3. Able to interact effectively with associated stakeholders. 4. Demonstrates sensitivity to the needs and requirements of the communities that are affected by the HIV/AIDS epidemic in San Francisco County. 5. Demonstrates ability to listen, hear and represent diverse points of view. 	
10:35	<p>Work Plan Discussion</p> <ul style="list-style-type: none"> Reviewed 2021 work plan for references. Send to Executive committee. Start a list of priority issues in addition to the routine things PC does. i.e., conversations about membership drive, covid recovery, and HIV response. Possibly have data and information presented at every meeting relating to HIV. Bring Epi and CAPE unit to discuss people living with HIV and COVID. 	All
11:15	<p>Follow-up discussion about HRSA training</p> <ul style="list-style-type: none"> Chairs should be facilitating and bringing in fewer personal opinions was one member's take away from the training. (Go back and review what was said and attach Judy's slides.) Discussion and still clarifying on Chairs and how they should facilitate and lead meetings Send the recording to the entire Executive Committee. PCS Working on a Document from the recording 	All
11:30	<p>Planning Council recruitment</p> <ul style="list-style-type: none"> Membership is getting close to a minimum (17 members). Where are we with members living with the virus %. 	All



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	<ul style="list-style-type: none"> • Max membership is 35 members. • Send out a letter before the March meeting to see if people would be willing to rejoin for the 2022 planning council term. • Ask Members to consider people to join the council. • People with HIV possibly get Reimbursements to join due to having limited income. That way they can have a way to pay for needs (i.e.travel for appointments) as well as rides and things for meetings. (Conversation piece not yet voted on) 	
11:45	<p>Tech reimbursement for PLWHA</p> <ul style="list-style-type: none"> • PCS Have reimbursement form to use. <p>Document approval:</p>	All
11:55	Announcements & Adjourn	All
	<p>NOTES:</p> <ul style="list-style-type: none"> • Barbara Green-Ajufo, Judy Eliachar, George Ayala, and Evette Brandon to meet to work on a process on how to handle concerns moving forward. • Ask Evette if the Minutes can be sent to Co-Chairs, then the rest of the committee - Needs to be voted on by the entire Executive committee. 	