



QUALITY SERVICES COMMITTEE MEETING

Angela Moore + Judy Eliachar | Co-Chairs

Minutes

Date: June 21, 2021

Time: 1:00pm-3:00pm

Location: <https://us02web.zoom.us/j/83568251719?pwd=ZjRqQ1VaaFdrU50SEJDRjFCVEpzZz09>

Attendees: Judy Eliachar, Freddie Smith, Angela Moore, Jessica Price, Angel Mateo

Absent: Agripina Alejandres

Staff: Dena Rifahie & Dot Theodore

1:00pm	<p>Call to Order: 1:11pm</p> <ul style="list-style-type: none"> • Read Mission Statement • Introductions & Roll Call • Moment of Silence • Agenda Review & Approval <p>Motion to approve: Angela Second: Jessica Status: Approved</p> <ul style="list-style-type: none"> • Review & Approval of May Meeting Minutes <p>Motion to approve: Judy Second: Mateo Status: Approved</p>	Discussion	Co-Chairs
1:20	<p>Discussion and preparation for QSC presentation at the June 23 Planning Council Meeting (three questions about changes to service delivery due to COVID)</p> <ul style="list-style-type: none"> • Will do breakout room with 3 questions at upcoming OTGA meeting (20 minutes have been budgeted for this). • OTGA meeting will have a very tight schedule. • Jessica and Evette will manage the breakout rooms. 		Co-chairs/All



Oakland TGA Planning Council

- Discussion on asking if we can get an extension from HRSA for allocations.
 - Judy said she will approach Angela to ask if the Chairs can ask for an extension on allocations and will send an email about this.
 - George contacted Lenny and he said he will wait to hear from the Co-Chairs about this.
- Discussed having a meeting that we can invite the public to attend (to discuss these 3 questions) which will be announced at the Planning Council Meeting. This will be an Ad Hoc subcommittee meeting.

1:35

Work Plan Review and Discussion

Co-chairs/All

- Standards of Care
 - Dot said to review this in the context of COVID and to keep in mind that it is from 5 years ago.
 - Ask if subcommittee members can review Standards of Care, so it can be discussed at the July meeting.
- Resource Inventory
 - PCS will divide up resource inventory categories and send them to subcommittee members to review.
- Service Utilization Data
 - Dot already gave a presentation about this.



2:00

**Preparation for presentation at July
Planning Council Meeting**

Co-chairs/All

- Standards of Care
Presentation to the PC in July (?).
- Suppose to do AAM
Presentation at PC in August. Dot pointed out the AAM needs to be done. Judy asked if Dot can look at the questions they used last year for this, and if Dot can send subcommittee members last year's survey.
- Dot asking for 4-week turnaround for AAM survey.
- Judy is asking if it is reasonable to have AAM survey sent out by August and reviewed by September. Dot said this timeline is reasonable.
- Dena said HRSA asked her if AAM will be done on time.
- Decided to have special meeting July 8th for 90 minutes and will invite guests at upcoming OTGA meeting.

1:50	Member Spotlight	Judy Eliachar
2:00	Member Check-in	All
2:15	Announcements <ul style="list-style-type: none"> • Need help with recruitment. • Brown Act training coming up Aug 16th that HRSA wants everyone to attend. 	All



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2:30

Evaluation

Co-Chairs

2:40

Adjourn: 2:59 pm

Co-Chairs