



Planning Council Meeting
Ramon Jackson & Angela Moore | Co-Chairs

Agenda

Date: Wednesday October 27, 2021

Time: 1:00pm-3:00pm

Location: <https://us02web.zoom.us/j/89679540047?pwd=YzBQNIZMRDRuaEc4SEcySmtqbjZNdz09>

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

TIME	ITEM	FACILITATOR
1:00pm	Call to Order: <ul style="list-style-type: none"> • Introductions • Moment of Silence • Read Mission Statement • Agenda Review and Approval • Review and Approval of August Meeting Minutes 	Co-Chairs
	<u>UNFINISHED BUSINESS</u>	Angela/Ramon
1:10	Recipient Reports (please review written reports, questions only)	George Ayala Jessica Osorio Guadalupe Morimune
1:25	Committee Reports	Executive- Ramon/Angela PLWHA – Diana QSC- Angela PPAC- Barbara
1:35	Planning Council Staff Report <ul style="list-style-type: none"> • AAM for subaward recipients has closed • Planning Council AAM • Last meeting November 17th 	Dena
	<u>NEW BUSINESS</u>	Angela/Ramon
1:40	Review of Allocations	Evette/ Dena
1:55	Allocations Questions	All
2:05	Executive Order from Governor	Evette/ Dena



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	<ul style="list-style-type: none"> • Brown Act Update • Vote will be put at beginning of Agenda, after the Agenda and Minutes review. 	
2:20	End of the Year Party Discussion <ul style="list-style-type: none"> • Possible venue • Discussion around safety concerns 	Co-Chairs
2:35	OTGA Preparation for 2022 <ul style="list-style-type: none"> • Leadership Discussion • Subcommittee shift/ change and how to make this request to Support Staff 	Co-Chairs
2:50	Public Comments	
2:55	Announcements	
3:00	Evaluation and Adjourn	Co-Chairs

GROUP NORMS:

1. Do not take things personally.
2. Be anchored in our mission.
3. Agree to disagree.
4. Active, intentional, attentive, listening/Eyes, ears, head, & heart
5. No retribution for what gets said here.
6. Be present in call to service/Be prepared & ongoing.
7. No judgement/Take a breath & set it aside.
8. Everyone's effort & time is valued.
9. Consciously arrive on same agenda as others
10. Encourage clarifying questions/Do not assume lack of preparation.
11. Exhibit patience with each other.



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12. Be a welcoming body to all.
13. Respect each other as leaders.
14. Be more creative & efficient in deliberations.
15. Be on time.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.