



Planning Council Meeting
Ramon Jackson & Angela Moore | Co-Chairs

Agenda

Date: Wednesday May 26, 2021 **Time:** 1:00pm-3:00pm

Location: <https://us02web.zoom.us/j/85648844051?pwd=YVQ3eHMwUETk3BUUC9KN3pHV00xdz09>

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

TIME	ITEM	FACILITATOR
1:00pm	Call to Order: <ul style="list-style-type: none"> • Introductions • Moment of Silence • Read Mission Statement • Agenda Review and Approval • Review and Approval of April Meeting Minutes 	Co-Chairs
1:15	Public Comment (regarding agenda items only)	
1:20	<u>UNFINISHED BUSINESS</u>	Angela/Ramon
1:25	Recipient Reports (please review written reports, questions only)	Phoenix Smith Jessica Osorio Sean Abucay
1:35	Committee Reports	Executive- Ramon/Angela PLWHA – Diana QSC- Angela PPAC- Barbara
1:45	Planning Council Staff Report	Dena
1:50	<u>NEW BUSINESS</u>	Angela/Ramon
1:55	PC Officers Election Discussion	Co-Chairs
2:00	Epi Report	Danny Allgeier
2:20	Service Category Breakout Rooms <ul style="list-style-type: none"> • Three QSC questions 	
2:40	New Member Spotlight <ul style="list-style-type: none"> • April Langro 	
2:55	Announcements	



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3:00

Evaluation and Adjourn

Co-Chairs

GROUP NORMS:

1. Do not take things personally.
2. Be anchored in our mission.
3. Agree to disagree.
4. Active, intentional, attentive, listening/Eyes, ears, head, & heart
5. No retribution for what gets said here.
6. Be present in call to service/Be prepared & ongoing.
7. No judgement/Take a breath & set it aside.
8. Everyone's effort & time is valued.
9. Consciously arrive on same agenda as others
10. Encourage clarifying questions/Do not assume lack of preparation.
11. Exhibit patience with each other.
12. Be a welcoming body to all.
13. Respect each other as leaders.
14. Be more creative & efficient in deliberations.
15. Be on time.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.