



Planning Council Meeting
Ramon Jackson & Angela Moore | Co-Chairs

Minutes

Attendees: Angela Moore, Barbara Green-Ajufo, Phoenix Smith, Freddie Smith, Nilda Rodriguez, Judy, Agripina Alejandres, Angel Mateo, Angel Dominguez, Megan Crowley, Jessica Price, Felicia Greenly, Kristina Wong, Jessica Osorio, Sean Abucay, Dione Lien, Ramon Jackson

Staff: Evette Brandon, Pam Casey, Dena Rifahie

Date: Wednesday June 23, 2021 **Time:** 1:00pm-3:20pm

Location: <https://us02web.zoom.us/j/83953099579?pwd=VjdNa2Y1MVh1V1RDMlJVVfpiRjV3Zz09>

Mission: The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and resource allocation regarding HIV/AIDS services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

TIME	ITEM	FACILITATOR
	<p>Call to Order: 1:05pm</p> <ul style="list-style-type: none"> • Introductions • Moment of Silence • Read Mission Statement • Agenda Review and Approval <p>Motion to Approve Agenda: Angel Second: Freddie Status: Approved</p> <ul style="list-style-type: none"> • Review and Approval of April Meeting Minutes <p>Motion to Approve minutes: Mateo Second: Barbara Status: Approved</p> <p>Public Comment (regarding agenda items only)</p>	Co-Chairs
	<u>UNFINISHED BUSINESS</u>	Angela/Ramon
	<p>Recipient Reports (please review written reports, questions only)</p> <ul style="list-style-type: none"> • Phoenix: <ul style="list-style-type: none"> • reported that the new fiscal year is beginning. ACDPH/ OTGA was awarded the full amount of Ryan White funding. Of that 10% goes towards administrative oversight and 5% to CQM. In year 2 of a 5-year grant award. 	Phoenix Smith Jessica Osorio Sean Abucay



Planning Council Meeting

Ramon Jackson & Angela Moore | Co-Chairs

- There are carry-over funds from previous year. Should be spent on innovative items/programs as the State fund housing/food. A meeting to discuss carry-over was proposed.
- There is a new organization providing 'new home/health'.
- New website is in the works and coming soon.
- Ellen DeLeon the fiscal manager at ACDPH has resigned her position.
- The 'Sexual Health Clinics are opening back up in July and expected to be open weekly.
- Psychosocial Groups are on-going, with a full-time mental health associate.
- Van testing starts up in August.
- "Take Me Home" is an HIV home test kit that can be requested.
- Jessica:
 - Contra Costa has several open positions.
 - Next Consortium meeting will take place in August.
- Sean:
 - Over 1,300 Take Me Home kits were distributed. There are Ads for it on dating sites.
 - Strategy A (Insurance program) enrolled over 9,000 new clients.
 - Sean is being promoted and will be replaced by Guadalupe Morimune.

Committee Reports

- Diana:
 - Will have elections in July for PLWHA.
- Barbara:
 - Would like to consider funding new & different organizations. In reviewing the data, the same organizations are funded each cycle.

Executive- Ramon/Angela
 PLWHA – Diana
 QSC- Angela
 PPAC- Barbara



Planning Council Meeting
 Ramon Jackson & Angela Moore | Co-Chairs

	<ul style="list-style-type: none"> ▪ The community may suggest new funding categories. George said to extend deadline to allow for suggestions. 	
	<p>Planning Council Staff Report</p> <ul style="list-style-type: none"> • HRSA wants to give an orientation for all PC members. • There is a Brown Act Training in August. • Discussion on the burden of long on-line trainings. Discussed breaking the trainings up to more manageable sessions (2-hour time slots). 	Dena
	<p><u>NEW BUSINESS</u></p>	Angela/Ramon
	<p>OTGA Officers Election</p> <ul style="list-style-type: none"> • We held the OTGA officer election. 	Co-Chairs
	<p>Administrative Support Presentation</p> <ul style="list-style-type: none"> • Evette shared the Organizational Chart Focus on Infrastructure and Service Sector <p>Community Health Improvement Plan (CHIP)</p> <ul style="list-style-type: none"> • Health Access • Economic Development • Individual & Community Safety <p>Next steps:</p> <ul style="list-style-type: none"> • Continuous quality improvement • Finalize Transition Plan – will share at July meeting • Administrative changes - QIA took over admin and finance from consultant organization. 	Evette Brandon
	<p>Service Category QSC Questions</p> <ul style="list-style-type: none"> • We went over the three QSC questions in Zoom breakout rooms and had successful discussions. 	Angela/Judy
	<p>Client Satisfaction Survey Review from Contra Costa & Alameda County</p>	Anuja Chand Pam Casey



Planning Council Meeting

Ramon Jackson & Angela Moore | Co-Chairs

	<ul style="list-style-type: none"> • Time constraint did not allow for us to go over these presentations. They will be given at the next OTGA meeting. 	
	<p>Contra Costa Epi Report</p> <ul style="list-style-type: none"> • Presentation on HIV surveillance data. • Population PLWHA stable • Greatest number in large cities, • Newly diagnosed greatest in Contra Costa • Annual rate per 100%: Latino 34%, African American 28%, White 28%. • Highest rate is young (20-29 years) 37%, 42% of that are Latino men. 	Martin Lynch
	<p>Announcements</p>	
	<p>Evaluation and Adjourn: 3:30 pm</p>	Co-Chairs

GROUP NORMS:

1. Do not take things personally.
2. Be anchored in our mission.
3. Agree to disagree.
4. Active, intentional, attentive, listening/Eyes, ears, head, & heart
5. No retribution for what gets said here.
6. Be present in call to service/Be prepared & ongoing.
7. No judgement/Take a breath & set it aside.
8. Everyone's effort & time is valued.
9. Consciously arrive on same agenda as others
10. Encourage clarifying questions/Do not assume lack of preparation.
11. Exhibit patience with each other.
12. Be a welcoming body to all.
13. Respect each other as leaders.



Oakland
TGA
Planning
Council

Planning Council Meeting

Ramon Jackson & Angela Moore | Co-Chairs

14. Be more creative & efficient in deliberations.
15. Be on time.
16. Avoid using acronyms and abbreviations or explain what they stand for.

The **Vibe Monitor** (Chairs and/or Planning Council Staff) can enforce the above ground rules in situations of disruptive behavior. Pursuant to the OTGA Bylaws members can be removed from the meeting and/or council for disruptive conduct or conduct affecting the council's integrity of the community's confidence.