



**Executive Committee Meeting**  
 Ramon Jackson + Angela Moore | Co-Chairs

**Minutes**

**Attendees:** Angela Moore, Phoenix Smith, April Langro, Barbara Green-Adjufo, Diana Dupree,

**Staff:** Evette Brandon, Leah Fortin, George Ayala

**Date:** Wednesday July 14, 2021      **Time:** 10:00 am -12:00pm

**Location:** <https://us02web.zoom.us/j/89759834863?pwd=dEY5Zklyd1NKQlJWV3N5cmVEL1pUZz09>

**Mission:** The Oakland Transitional Grant Area Planning Council will provide comprehensive planning, prioritization, and education regarding HIV services in Alameda and Contra Costa Counties that is inclusive, equitable, compassionate, and respectful of human rights.

10:00am	<b>Call to Order: 10:01 am</b> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Moment of Silence</li> <li>• <b>Agenda Review and Approval</b></li> </ul> <b>Motion to approve:</b> Barbara <b>Second:</b> Diana <b>Status:</b> Approved <ul style="list-style-type: none"> <li>• <b>Review and Approval of Meeting Minutes</b></li> </ul> <b>Motion to approve:</b> Diana <b>Second:</b> Phoenix <b>Status:</b> Approved	Discussion	Co-Chairs
10:15	<b>Membership check-in</b>		All
10:25	<b>Recipient Reports</b> Phoenix (Alameda): <ul style="list-style-type: none"> <li>• There are two agencies that are not submitting reports or invoices. They will be sent official letters asking them to comply or risk losing their funding. Funds may need to be reallocated.</li> <li>• Fiscal Manager resigned putting strain on department. R White grant is complex grant to oversee.</li> <li>• Program Manager retiring 8/6, has long history of working in HIV, will impact program and staff hugely.</li> </ul>	Only Urgent Pressing Items	Phoenix April Langro



# Oakland TGA Planning Council

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- Phoenix is resigning from Ex. Comm and Planning Council to focus on administering department. Replaced by George Ayala. Difficult to both administer, and to sit on committees for Ryan White funding. She will provide support to George and Council when needed.

### April (Contra Costa):

- They are preparing to begin in-person meeting.
- Medical Managers resuming outside work.
- Part-time clinician resigned in July. Lead Medical Social Worker running Zoom support groups once a week.
- **Outreach:** Slowly resuming full-scope of services. Linkage to care, 13 clients tested positive to HIV, 11 of those are now linked to care.
- 2018-2020 report. Charts reflect increase in care.
- Education, Testing & Prevention hosted in-person community event in Richmond. Provided testing of homeless and Vax van showed up providing free vaccinations.
- **Staffing:** Still a lot of vacancies.
- Hired permanent MSW and a temporary MSW.

10:35

### Subcommittee Reports

*PPAC* – Reviewed EPI data for both counties to determine which service categories to address. Aim is to fund new categories. Phoenix's team can provide additional, historical overview. Hope to finish in August. Christina Wong resigned from PPAC and Council, leaving only 4 people on committee.

Barbara Green-Ajufo  
Angela Moore  
Diana Dupree



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*QSC*– Will give presentation at annual AAM meeting. Would like to push back dates to decide on allocations from August to September. Will write to Lenny for permission.

*PLWHA*– Met on 7/6 for data training by Barbara. Expect 2 more data trainings. Their next meeting is 7/19.

10:50	<p><b>Staff Report</b></p> <ul style="list-style-type: none"> <li>• Discuss election results and tie. Some things from the election still need to be clarified. The ballots were inaccurate in a couple of places. Will talk about tie-vote of vice-chair at the next meeting.</li> <li>• Recruitment Presentation &amp; Infographic. Dena has done two recruitment presentations. She has also attended several HRSA trainings.</li> </ul> <p>There are 4 new membership applications.</p> <p>QIA is bringing in additional program support to help Dena with program.</p>	Evette
11:00	<b>New Business</b>	Co-Chairs
11:10	<p><b>Agenda Setting for July 28th OTGA Meeting.</b></p> <ul style="list-style-type: none"> <li>• Client Satisfaction Survey Presentation from Contra Costa &amp; Alameda County</li> <li>• Election Results</li> </ul>	Co-Chair
11:45	<b>Announcements</b>	All



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*Phoenix* announced that OHC will start working on the annual application for renewal of Ryan White funding. They may need information from committee members.

*Evette* announced the Community Health Assessment Process. They are holding focus groups, would like to include OTGA. Could be a committee, or recipients. Short window of opportunity, just till September.

*Angela* asked about Betty Blackmore-Dee who has been absent from Planning Council meetings. Folks said she retired.

12:00pm

Adjourn: 11:05am

Co-Chairs